



GENERAL MEMBERSHIP MEETING MINUTES

January 8, 2026 – 11:00 a.m.
San Joaquin County Public Health Services
1601 E. Hazelton Ave.
Stockton, CA 95205

1. Commencement of Meeting

Dawn McLeish opened the meeting at 11:03a.m. Roll was called.

Board Members Present: Carney, Hutchinson, Garber, Mendelson, Young, Grover, Guarascio, Grant and Jackson

Board Members Excused: Fiser, Phovixay, Pinnelli, Quan

2. Announcement of Recusals

No recusals.

3. Approval of Minutes

Dawn McLeish called for a motion to approve the minutes of the July 10, 2025 General Membership meeting. All approved.

4. Public Comment

No public comments.

5. Collaborative Applicant Updates

San Joaquin County/Collaborative Applicant

- CoC Program Competition NOFO Update
- HHAP-5 NOFA Update
- PHLA NOFA
- Community of Learning Event
- Next CoC meeting – February 12, 2026 (Board of Directors Meeting)

Dawn McLeish, Deputy Director of Human Services Agency, discussed the CoC Program Competition NOFO update, HHAP-5 NOFA update, PHLA NOFA, Community of Learning Event and the next CoC meeting.

CoC Program Competition NOFO Update - McLeish stated that there is no additional news on the Program Competition NOFO. The Court released an order on December 23rd granting the States' and National Alliance to End Homelessness (NAEH's) request for preliminary relief. That means that FY2025 NOFO is blocked until further notice. HUD cannot take action on the NOFO released on December 19th (version 2), nor can HUD release another version of the NOFO, create new NOFO deadlines, or accept applications in a new NOFO. The Court ordered HUD to take steps to process renewals for FY2025 CoC funding and to inform CoC program recipients of steps towards processing renewals within 14 days (January 6, 2026). However, it is important to note that this order does not require HUD to award or obligate funds yet. Board Member Hutchinson asked if the programs that will be affected should be identified because the contract will be ending soon. McLeish advised that the programs that will end by March 1st have been

reviewed but there are not many options. Staff are hoping to get directions by late January, early February. Board Member Mendelson gave a list of programs that will be expiring later in the year.

HHAP-5 NOFA Update - McLeish informed that applications are being reviewed and a recommendation for the funding will be shared at the February meeting.

PHLA NOFA - Neighborhood Preservation will release the Permanent Local Housing Allocation (PHLA) NOFA next week, and this funding will exclusively be for emergency shelters and navigation centers. More details and information will be included in the NOFA.

Community of Learning Event - McLeish informed that the Community of Learning Event will be postponed until further notice. Additional feedback has been received from the emergency shelter evaluation that was carried out by Melanie Estarziau and shared with the board last month. Estarziau's findings targeted specific training topics that can be provided for the shelter administrators and staff. McLeish is looking for a group of volunteers to form a workgroup, where recommendations from the regional plan and shelter evaluation will be discussed to build training materials. For those who are interested, please reach out to Dawn McLeish or Rajony Poy to volunteer for this workgroup.

Next CoC meeting - The next CoC meeting will take place on February 12th, 2026, which will be a Board of Directors Meeting.

6. Discuss and Approve New Board Members

McLeish introduced Rajony Poy with Human Services Agency Neighborhood Preservation to discuss and approve the new board members. Poy stated that it is recommended that the General Membership approve the list of new and returning board members. The Nominating Committee reviewed and approved the Board Member applications received. The list included interested individuals who met the qualifications for a board seat and work in various capacity throughout San Joaquin County. They have shown dedication to reducing homelessness and increased availability for transitional and permanent housing. The applications were approved to move forward for a vote. Individuals recommended to be new board members are Lana Lozano and Dennis Buettner. Returning Board Members include Virginia Carney, Tiffany Phovixay, Matt Garber, Kate Hutchinson and Jon Mendelson. Board members that will continue their term for another year include Carrie Grover, Jessica Quan, Jamie Grant, Sasha Jackson, Calvin Young, and Vielka Guarascio. According to the revised SJCoC Governance Charter, the board requires a minimum of 11 board members and a maximum of 18. The approval today will lead to a total of 13 board members for 2026, fulfilling the minimum requirement of board seats. There is no fiscal impact to seat new board members, and board member training will be provided by Collaborative Applicant staff. Collaborative Applicant staff will update the Board Roster and facilitate new board member orientation. Board Member Mendelson commented that the CoC includes representation from the cities and government agencies. There should be some strategic conversation about the inclusion of elected officials and their participation on the CoC to strengthen the community in the eyes of the federal government for future NOFO's.

McLeish asked for a motion from General Membership to approve the Board Roster. All approved.

7. Discuss and Approve the Nominating Committees' Recommendations for Board Chair and Vice Chair

McLeish introduced Rajony Poy with Human Services Agency Neighborhood Preservation to discuss and approve the Nominating Committee's recommendations for Board Chair and Vice Chair. Poy stated that it is recommended that General Membership approve the recommendations for Chair Virginia Carney and Vice Chair Tiffany Phovixay. The Nomination Committee discussed recommendations for Chair and Vice Chair officers. Historically, this committee is responsible for identifying new officers. Past practice has been for the SJCoC Vice Chair to move into the Chair role, and the Vice Chair is selected from the current panel of board members. The Nomination Committee has reached out to both candidates and received confirmation that they are committed to serving in their respective officer roles. Collaborative Applicant

staff will work with the Chair and Vice Chair in their roles for the duration of 2026.

McLeish asked for a motion from General Membership to approve the Chair and Vice Chair recommendations. All approved.

8. Quarterly Budget Review

Vice Chair Carney introduced Shannon Merrit-Lopez and Courtney Nagy with Human Services Agency Neighborhood Preservation to present the Quarterly Budget Review. Merrit-Lopez stated that budget review for HHAP includes payments processed through December and some invoices are pending and not included in this report. HHAP 3 expenditures are currently at 41% and she is working directly with organizations to ensure that we meet the upcoming deadline of June 30, 2026. HHAP 4 is on track with expenditures and deadlines.

Nagy stated the packets include the fiscal review for the CoC funded programs. The report includes payments processed through December 31, 2025. The amounts do not include all expenses through December 31 and are a month or two behind on billing. Most program expenditures are where they should be based on the operating start and end dates. Staff will monitor expenditure closely and work with parties whose spending is below the anticipated expenditure level. The report also includes the contract's expiration dates.

9. Committee Updates

- *Executive Planning Committee*: Virginia Carney, Chair - No meeting in December. Next meeting is January 27, 2026.
- *Data and Performance Management Committee*: Jon Mendelson, Chair - No meeting in December, but they have been reviewing the longitudinal systems analysis report process. After going through all the data, they have found only one outstanding error in their last submission to HUD but won't be able to resolve due to how tenant-based and project-based permanent supportive housing is tracked. However, they are having that conversation with HUD and on track to meet the January 16th deadline and all of HUD's requirements. In addition, Board Member Mendelson noted that while going through more than 1,000 overlapping documents, a lot of families and folks go back and forth between shelters. However, when one of those households receive permanent supportive housing, their profile history changes and the bouncing back and forth between shelters come to a halt. This is to show that permanent supportive housing for the more challenging cases makes a dramatic difference, especially with ongoing rent support combined with support services help people reach self-sufficiency. Board Member Mendelson reiterates that short-term help and transitional housing provide a role, however, the most effective response to creating a long-term change in these people's lives is permanent supportive housing.
- *Coordinated Entry and Housing Case Conferencing Committee*: Matt Garber, Chair - Had a brief meeting in December and will start to hold meetings every other month. Next meeting will be on February 16th, 2026.
- *Shelter and Interim Housing Committee*: Jennifer Rhyne and Virginia Carney, Co-Chairs – Held a meeting and went over the emergency shelter survey. Board Member Grant informed that at the shelter meeting, Melanie Estarziau went over the findings of the shelter evaluation and mentioned that SJCares created an app that will be available in February that will track the shelters in real time and the availability of beds.
- *Youth Action Board*: Saul Lopez, Chair – No update.
- *Outreach and Engagement Committee*: Vielka Guarascio and Jamie Grant, Co-Chairs – Had a meeting on December 9th, focusing their discussion on awareness amongst the residents on where to seek support and services, as well as awareness amongst different providers and agencies working together.

- *Ad Hoc PIT Count Planning Committee*: Sasha Jackson, Chair – Held a meeting and planned to have their next community planning meeting on January 20th. A flyer was sent out, and the information will also be available on the SJCoC website once it is ready to be added.
- *Ad Hoc Nomination Committee*: Rajony Poy, Chair – Poy informed that the committee wrapped up its role for the year with all the recommendations from the meeting. She thanked the volunteers who assisted with reviewing applications and will meet around November for the next round.

10. Adjourn Board Meeting

Vice Chair Carney called for a General Membership meeting vote to adjourn the meeting at 11:31am. All approved.