



GENERAL MEMBERSHIP MEETING MINUTES

July 10, 2025 – 11:00 a.m.
San Joaquin County Public Health Services
1601 E. Hazelton Ave.
Stockton, CA 95205

1. Commencement of Meeting

Chair Fiser opened the meeting at 11:00a.m. Roll was called.

Board Members Present: Fiser, Carney, Garber, Young, Grover, Quan, Grant and Jackson

Board Members Excused: Hutchinson, Mendelson, Phovixay, Pinnelli and Guarascio

2. Announcement of Recusals

No recusals.

3. Approval of Minutes

Chair Fiser called for a motion to approve the minutes from the January 9, 2025, General Membership meeting. All approved.

4. Public Comment

No public comments.

5. Discuss and Approve the SJCoC Governance Charter

Chair Fiser introduced Dawn McLeish, Deputy Director of Human Services Agency, to present the revised SJCoC Governance Charter.

McLeish presented an overview of changes to the Governance Charter. The suggested revisions were discussed with the assembled workgroup and HUD Technical Assistant team since October 2024. The recommendations and best practices were reviewed by the workgroup and shared with the Strategic Planning Committee. The major adjustments were the Collaborative Applicant duties, Board Member composition and committee structures. The Conflict of Interest section was also expanded. The Purpose Statement was updated, with an increased emphasis on collaboration, communication, and transparency. Goals have been added to align with the 2020 Strategic Plan, and the Collaborative Applicant updates were intended to align with the current MOU. Board Member composition updates included that the Board will be composed of no less than eleven (11) and no more than eighteen (18) active individuals, as per the Federal regulations. The board seats and terms have also been updated, and additional board members and committee requirements were added. The Code of Conduct and Conflict of Interest sections were updated for clarity and to add a layer of transparency. The Governance Charter is a living document, and revisions can be made if needed.

Chair Fiser asked for a motion from General Membership to approve the SJCoC Governance Charter
All approved.

6. Presentation: HHAP-6 Updates (Findings and Priorities)

Chair Fiser introduced Kayce Rane with Rane Community Development to present the HHAP- 6 updates. Ms. Rane advised that she is working with City of Stockton, San Joaquin County and SJCoC in developing several of the HHAP-6 round funding application. This presentation is to provide the highlights of the strategic planning process that was completed, regarding HHAP-6 funding and what is going to be in the application, as well as to provide this board and general membership information on the recommendations that came out of the process. The application is in progress and should be completed by the end of the month and will be brought back for final review at the next SJCoC board meeting. It will need to be reviewed and approved by the SJCoC Board and submitted on August 29th.

The strategic planning retreat identified the increase in homelessness driven by housing affordability and economic instability. With the new state and federal guidance and public feedback, the region will shift away from new capital projects and focus on sustaining existing programs. The approach is moving beyond housing alone and towards long-term client success and self-sufficiency, with more flexible and incremental housing options to better meet the needs of those experiencing homelessness. Ms. Rane stated that the mandated approach focuses on making homelessness rare, brief, and non-recurring, while rapidly reducing unsheltered homelessness by engaging clients and connecting them on a pathway to long-term success.

In terms of the HHAP-6 investment priorities, HHAP-6 will invest \$22.55 million in strategic areas, with a strong focus on addressing the rise in youth homelessness, especially for unaccompanied youth ages 18-24. The top priority is sustaining interim housing operations, aligning new state guidance and using local resources to maintain existing shelters and expanding housing assistance to ensure long-term success with an emphasis on self-sufficiency.

Eligible housing related costs for HHAP-6 can be divided into 3 categories: permanent housing, prevention, and shelter solutions. In addition, Ms. Rane informed the audience of the discouraged projects in HHAP-6, which include new constructions, due to insufficient funds allocated within the region to demonstrate long-term stability of existing programs, and non-housing solutions, as street outreach and engagement are better funded through other leveraged resources. Some exceptions exist for new constructions, in terms of development of youth programs and clinically enhanced shelters. Ms. Rane emphasizes that the project guidelines must be extremely clear.

7. Discuss the Point-In-Time Count Next Steps

Board Member Jackson commented that preparations are in place to start scheduling PIT Count Committee meetings. She advised that if anyone is interested in joining the committee, contact Rajony Poy. Time and date of the first meeting will be determined soon.

8. Quarterly Budget Review

Chair Fiser introduced Shannon Merritt-Lopez with Neighborhood Preservation to present the Quarterly Budget Review. Merritt-Lopez stated CoC funded programs and State ESG report include payments processed through June 2025. Most programs expenditures are on track and staff will continue to monitor spending and work closely with those whose spending is below the anticipated expenditure level. All executed agreements were sent to subrecipients in June, and an expenditure increase is anticipated in the next quarter. Merritt-Lopez stated the CoC's HHAP summary report includes payments processed through June 2025. HHAP Round 1 and 2 deadlines were met and subrecipients are now focused on utilizing HHAP 3 funds by the deadline of June 30, 2026. HHAP 4 funds have been fully allocated and subrecipients have been authorized to begin utilizing funding by the deadline of June 2027. HHAP is on track to meet the deadlines.

9. Committee Updates

- Strategic Planning Committee: Virginia Carney – The committee is meeting regularly. HHAP-6 and Governance Charter updates were already given. Encampment policy map is coming at the end of July and currently working on a hospital referral form. The form will be presented to the hospital council in July and presented to the CoC group in August.
- System Performance and Evaluation Committee: Rajony Poy – System Performance topics are duplicate with the Strategic Planning Committee. With the committee changes to the Charter, both the Strategic Planning and System Performance committees will be under the Executive Board Committee.
- Data Committee: Jon Mendelson – No comments.
- Education and Membership Committee: TBD
- Coordinated Entry System Committee: Matt Garber – Family Resource Center provided the numbers and indicated that there is positive feedback on the new assessment tool; it is easier to use and faster to complete.
- Shelter Committee: Jennifer Rhyne – Virginia covered the referral form. Melanie reported that there was strong participation in the shelter survey. She is looking for focus groups for shelter clients and providers in August and will reach back out to assist with participation.
- Youth Action Board: Saul Lopez – No update.
- Youth Action Committee: Krista Fiser – The updates will roll into the Action Board updates moving forward.
- Housing Committee: TBD
- Outreach Committee: Jamie Grant – The last meeting was cancelled. The committee will continue to meet on the second Tuesday of the month at 1pm. The committee is currently in the process of looking for different locations for the meetings.
- PIT Committee: Sasha Jackson – Gave prior update.
- Ad Hoc Nomination Committee: Rajony Poy – No update.

10. Adjourn Board Meeting

Chair Fiser called for a general membership vote to adjourn the meeting at 12:00 pm.

All approved.