



BOARD OF DIRECTORS MEETING MINUTES

June 12, 2025 – 11:00 a.m.

San Joaquin County Public Health Services

1601 E. Hazelton Ave.

Stockton, CA 95205

1. Commencement of Meeting - Roll Call

Chair Fiser opened the meeting at 11:02 a.m. Roll was called.

Board Members Present: Fiser, Garber, Hutchinson, Phovixay, Pinnelli, Young, Guarascio, Quan, Grover and Jackson.

Board Members Excused: Mendelson, Grant, Carney (online), Heally (online)

2. Announcement of Recusals – No members need to recuse themselves from the vote today.

3. Approval of Minutes

Chair Fiser called for a motion to approve the minutes from the March 13, 2025 and April 17, 2025 Board meetings.

Motion made and seconded **(Phovixay/Grover)**

Roll call vote taken **(Fiser – Yes, Carney – NP, Garber – Yes, Hutchinson – Yes, Mendelson – NP, Phovixay – Yes, Pinnelli – Yes, Grover – Yes, Quan – Yes, Grant – NP, Heally – NP, Jackson – Yes, Young – Yes, Guarascio – Yes) 10/0.**

4. Public Comment – No public comments.

5. Collaborative Applicant Updates

San Joaquin County/Collaborative Applicant

- HHAP-6
- SJCoC Governance Charter
- HMIS MOU
- Next CoC meeting – July 10, 2025

Chair Fiser introduced Dawn McLeish, Deputy Director of Human Services Agency, to discuss HHAP-6, SJCoC Governance Charter, HMIS MOU and the next CoC Meeting.

HHAP-6 – McLeish thanked everyone that attended the community meetings conducted in collaboration with the City of Stockton. There were excellent responses and great feedback from the community. Currently, staff is in the process of gathering and analyzing survey responses and establishing the strategic plan and related activities. There will be a HHAP-6 presentation at the July CoC meeting and a draft HHAP-6 application for approval at the August CoC meeting. Next, the HHAP-6 application will go to the City of Stockton and Board of Supervisors for their approval and the application will be submitted to the State by the August 29th deadline. This funding is approximately \$22 million for the San Joaquin County region. City of Stockton was allocated \$11M and San Joaquin County and CoC will share the additional \$11M. Board Member Grover commented that the meetings were great, and it was great to have the meetings hosted in different locations. She thanked Kayce Rane and everyone that assisted with the meetings.

SJCoC Governance Charter – Dawn McLeish stated that the Governance Charter discussions started since October 2024. Recommendations have been incorporated into the current draft, including recommendations from the HUD Technical Assistance that had been assigned to the region. There will be a presentation at the July CoC meeting where the changes will be reviewed. Some of the changes include adjustments to the committees to benefit the community. The July CoC meeting will be a general membership meeting, as that is a requirement for charter updates. Board Member Carney asked if this can be discussed in the Strategic Planning Meeting. The charter changes will be discussed at the Strategic Planning meeting in June and finalized, before the draft goes to the CoC general membership for approval in July.

HMIS MOU – There will be discussions of the HMIS MOU with HUD Technical Assistance in July/August. Board Member Pinelli asked about the data sharing that was discussed in the prior meeting, and he wanted to know if that is going to be added to the MOU or does it need to be done as a board separately. He noted that there should be some criteria that HMIS data could be shared without having to go to the CoC board for approval. McLeish stated that the full CoC Board should be aware of who is asking for the data. It would be important to understand the purpose for the data request, before sending data to the requesting agency. Further discussions can take place when looking at the MOU. Chair Fiser commented that maybe a policy issue needs to be addressed.

Next CoC meeting – Next CoC meeting will be on July 10, 2025, and it will be a General Membership meeting.

6. Discuss and Approve the 2026 Point-In-Time Count Agreement

Chair Fiser introduced Rajony Poy with Human Services Agency to present the 2026 Point-In-Time (PIT) Count Agreement. Poy stated that it is recommended that the Board of Directors approve the 2026 PIT Count Agreement. The 2026 PIT Count Request for Proposal (RFP) was an agenda item for approval at the February SJCoC meeting, resulting in Board approval to move forward with releasing the RFP. Collaborative Applicant staff worked with County Purchasing Department to complete the bidding process. Over 1,000 notifications of the RFP were sent out to agencies and service providers within the region. Due to the specific nature of the scope of work and required experiences, only one proposal was received. Collaborative Applicant staff ensured vendor met all required qualifications listed in the RFP. Agreement was drafted in accordance with project scope of work and in alignment with County Purchasing guidelines. County Counsel has reviewed agreement and approved as to form. Total cost is expected to be \$109,700. Once the approval of this agreement is finalized, Collaborative Applicant staff will proceed to coordinate with the PIT Count Committee to move forward. Board Member Heally asked if receiving only one proposal was usual. Poy stated that there were certain requirements that the vendor needed to meet. McLeish added that it's not unusual with this specialized request to have only one or two proposers.

Motion made and seconded **(Young/Carney)**

Roll call vote taken **(Fiser – Yes, Carney – NP, Hutchinson – Yes, Garber – Yes, Mendelson – NP, Phovixay – Yes, Pinnelli – Yes, Young – Yes, Grover – Yes, Guarascio – No, Heally – NP, Quan – Yes, Grant – NP, Jackson – Yes) 9/1.**

7. Presentation – HUD's Impacts to the Emergency Housing Voucher Program

Chair Fiser introduced Jessica Quan with Housing Authority County of San Joaquin to present HUD's impacts to the Emergency Housing Voucher Program. Board Member Quan commented that the Housing Authority of the County San Joaquin administers and has allocated funding for the Emergency Housing Voucher Program. The program was originally expected to end in 2035 but because of the recent funding changes, HUD is now projecting the funding will be exhausted in 2026. The following will be impacted: 58,000 households nationally, 15,000 households across the state, 189 households locally and 550

individual local residents. There is currently no HUD guidance to provide relief. It would be helpful for all to contact HUD, senators, local representatives and the community for support and resources. It's going to be a large impact in the community.

8. Quarterly Budget Review

Chair Fiser introduced Courtney Nagy and Shannon Merrit-Lopez with Neighborhood Preservation to present the Quarterly Budget Review. Nagy stated that the reports that was sent out with the CoC meeting invite includes the fiscal review for the CoC funded programs and State ESG grant. This report includes payments processed through March 2025. The amounts do not include all expenses through March 31, as the billing is usually a month or two behind. Most program expenditures are where they should be based on the operating start and end dates. Neighborhood Preservation staff will continue to monitor spending and work closely with those whose spending is below the anticipated expenditure level. Nagy stated that as reminder, this will be the last State ESG grant managed by the County. Merrit-Lopez went over the expenditure summary report for the CoC's HHAP program. She stated all of the HHAP 1 funds will be fully expended by the upcoming June 30, 2025 deadline. HHAP 2 has a small balance remaining for administration and is on track to expend all funds by the June 30, 2026 deadline. HHAP 3 also has the same deadline as HHAP 2 (June 30th 2026). The expenditure summary report indicates as of March, HHAP 3 has expended 26% of the overall budget and staff anticipate HHAP 3 is on track to meet the deadline of June 2026. In closing HHAP 1, 2 and 3 look to be on track and expenditures are where they should be to meet the deadlines.

9. Committee Updates

- *Strategic Planning Committee:* Virginia Carney – No meeting last month, no update.
- *System Performance and Evaluation Committee:* Rajony Poy – Did not meet this month but next meeting is scheduled for July 9, 2025.
- *Data Committee:* Jon Mendelson not present; Poy provided update. The 2025 PIT Count and 2025 Housing Inventory Count were submitted to Housing and Urban Development on June 6th, prior to the June 13th deadline. The committee will not have the regularly scheduled Data-HMIS Committee meeting on June 24th. Instead, they are going to host a CoC-wide HMIS training for reporting out of the HMIS. Date and time are to be determined.
- *Education and Membership Committee:* TBD – No update.
- *Coordinated Entry System Committee:* Matt Garber – Did not meet last month; next meeting will be Monday 16, 2025.
- *Shelter Committee:* Jennifer Rhyne – Meetings are now monthly and conducted virtually. Some meetings will be in person throughout the year as needed. The committee discussed the inconsistent hospital referrals and went over the Emergency Shelter survey. Also, there were some conversations on continuities, policies and procedures, funding referrals and other topics. If anyone would like to attend, please reach out to Jennifer Rhyne or Virginia Carney to be added to the mailing list. Virginia stated that they are working on a universal form, and the form was sent to all the shelter providers.
- *Youth Action Board:* Saul Lopez – Have had low participation from youth and currently working on collaborating with other youth action board committees to bring them on board to connect with the youth that the committee is currently working with. Training includes working with high-risk youth and approach methods.
- *Youth Action Committee:* Krista Fiser – No update.
- *Housing Committee:* No Chair
- *Outreach Committee:* Vielka Guarascio – During the May committee meeting, there was a lot of conversation about HMIS and binding list. Jon Mendelson, with CVLIHC, gave a presentation and answered questions regarding an outreach tool that could potentially be with HMIS. The committee needs an HSA representative to assist with Street Outreach medical and food stamps. The committee is also looking into having virtual options and/or going to other jurisdictions.

- *PIT Committee*: Krista Fiser – Meetings has not started yet. If anyone is interested in being Committee Chair or to assist this committee, reach out to Krista, Dawn or Rajony. The work will start in July/August. Virginia stated that it's important to get the city leads established. Lindsay Lopez stated CMC would like to assist. Eliana Argueta with Health Net would like to be involved with the discussions and provide support.
- *Ad Hoc Nomination Committee*: Rajony Poy – No update.

10. Adjourn Board Meeting

Chair Fiser called for a motion to adjourn at 11:44 am.

Motion made and seconded (Grover/Pinnelli)

Staff confirmed the motion was made by Board Member Grover and second was made by Board Member Pinnelli.