

Notice of Funding Availability

*State of California Homeless Housing, Assistance,
and Prevention (HHAP) program (Round 4)*



INTRODUCTION

The County of San Joaquin and the San Joaquin Continuum of Care are pleased to announce the availability of funds under Round 4 of the State of California Homeless Housing, Assistance, and Prevention (HHAP) program. Funds must be used to pay for costs associated with eligible activities as described in the Notice of Funding Availability (NOFA) released by the California Interagency Council on Homelessness (Cal ICH, formerly the California Homeless Coordinating and Financing Council) in September 2022. HHAP program administration has since moved from Cal ICH to the California Department of Housing and Community Development. All applicants for funding under this local NOFA must propose projects which serve people experiencing homelessness and demonstrate compliance with the requirements of the HHAP program and the State of California.

Applicants are strongly encouraged to review the information available at the [HHAP program website](#) prior to preparing their application.

For questions and technical assistance, please contact San Joaquin County Neighborhood Preservation at fiscalneighborhood@sjchcs.org or (209) 468-3175.

APPLICATIONS ARE DUE NO LATER THAN 4PM ON FRIDAY OCTOBER 25, 2024.

Applications must be submitted either via email to fiscalneighborhood@sjchcs.org, or in person at the San Joaquin County Neighborhood Preservation's Office:

Neighborhood Preservation
16988 South Harlan Road
Lathrop, CA 95330

Please Note: *Applications submitted by mail will not be considered. If application is submitted via email, please ensure that you obtain a confirmation response that the application has been received.*

HHAP ALLOCATIONS & GEOGRAPHIC DISTRIBUTION OF FUNDS

The total allocations for the two local jurisdictions which received funds in HHAP Round 4 are as follows:

- **San Joaquin Continuum of Care** \$3,082,607.96
- **County of San Joaquin** \$2,892,152.73

Applicants may apply for funding under this local NOFA for allocations from both the County of San Joaquin and the San Joaquin Continuum of Care. Applicants may apply for either or both sources of funding under this local NOFA and must clearly indicate which source(s) are being applied for and the exact amounts.

Please Also Note:

- Per statute Health and Safety Code Section 50220.5(g), projects must provide housing and services that are Housing First compliant, and delivered in a low barrier, trauma informed, and culturally responsive manner. Individuals and families assisted with these funds must not be required to receive treatment or perform any other prerequisite activities as a condition for receiving shelter, housing, or other services for which these funds are used.
- Applicants wishing to propose projects which intend to operate exclusively within the City of Stockton may apply for funds under this local NOFA *only* from the San Joaquin Continuum of Care allocation.
- The County of San Joaquin is making its allocation available *only* for projects which propose to operate outside of the City of Stockton or which operate countywide.
- Organizations proposing projects serving the entire geographic region of San Joaquin County which includes the City of Stockton are eligible to apply for both the County of San Joaquin and San Joaquin Continuum of Care allocations under this local NOFA. For example:
 - Organizations which may accept clients originating from outside of the City of Stockton but which provide direct services only in the City of Stockton will not be eligible to apply for the County of San Joaquin allocation under this geographic restriction.
 - Organizations which have their administrative offices based in the City of Stockton but which provide direct services both within and outside of the City of Stockton will be eligible to apply for the County of San Joaquin allocation under this geographic restriction.
- The County of San Joaquin reserves the right to determine at its discretion if a proposal will be eligible for funds under this geographic restriction.

FUNDING PLAN

At their regular meeting of June 8, 2023, the San Joaquin Continuum of Care Board of Directors adopted local funding priorities for HHAP Round 4 following an extensive process of community-wide engagement and consensus building. In accordance with the directives of the Board of Supervisors and to ensure compliance with state requirements related to regional alignment in deploying funds under HHAP Round 4, the County of San Joaquin also adopted those priorities. Based upon those priorities, the County of San Joaquin submitted a joint application to Cal ICH on behalf of both entities which included a “funding plan”, a budget template developed by staff at Cal ICH which cross-references project types with eligible use

FUNDING PLAN *(continued)*

categories. Cal ICH required all HHAP Round 4 recipients to specifically budget the local use of all funds within this funding plan, and will refer to this funding plan as part of their monitoring for HHAP Round 4 expenditures by recipients and sub-recipients for all program funds.

Applicants under this local NOFA must propose projects which conform to the local funding plan for HHAP Round 4. Below is the list of project types and eligible activities for which local organizations may apply, reflecting the local HHAP Round 4 funding plan approved by the San Joaquin Continuum of Care and Cal ICH:

- **Operating subsidies** in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves;
- **Street outreach** to assist persons experiencing homelessness to access permanent housing and services;
- **Services coordination**, which may include access to workforce, education, and training programs, or other services needed to promote housing stability in supportive housing;
- **Delivery of permanent housing** and innovative housing solutions, such as hotel and motel conversions;
- **Prevention and shelter diversion** to permanent housing, including rental subsidies.

AVAILABLE FUNDS

The County of San Joaquin is making funds available for the above activities from the approved funding plan as follows:

- Permanent Supportive Housing:
 - Operating Subsidies: \$867,645.81
 - Delivery of Permanent Housing: \$1,156,861.09
- Currently Existing Non-Congregate Shelter or Interim Housing
 - Operating Subsidies: \$231,372.21
- Diversion / Prevention: \$144,607.63

Additionally, the County of San Joaquin is making funds available under the youth set-aside for projects which propose to exclusively serve unaccompanied youth who are between 12 and 24 years old and experiencing homelessness for the following activities:

- Services Coordination: \$173,529.20
- Street Outreach: \$115,686.10

AVAILABLE FUNDS *(continued)*

The San Joaquin Continuum of Care is making available funds for the above activities from the approved funding plan as follows:

- Permanent Supportive Housing:
 - Operating Subsidies: \$924,782.38
 - Delivery of Permanent Housing: \$1,233,043.18
- Currently Existing Non-Congregate Shelter or Interim Housing
 - Operating Subsidies: \$246,608.63
- Diversion / Prevention: \$154,130.39

Additionally, the San Joaquin Continuum of Care is making funds available for projects which propose to exclusively serve unaccompanied youth who are between 12 and 24 years old and experiencing homelessness for the following activities:

- Services Coordination: \$184,956.52
- Street Outreach: \$123,304.31

The remainder of funds from both allocations have been set aside to pay for costs associated with administering the program. Prior to the statutory deadline for expenditure of funds of June 30, 2027, the County of San Joaquin will evaluate the status of projects in order to direct unspent administrative funds, if any.

Organizations may propose project costs for up to the maximum available per eligible use category indicated for both allocations above. Organizations may propose project costs utilizing multiple eligible use categories from either or both allocations and may apply for up to the maximum available under each eligible use category within a single proposal, so long as those proposals conform to all other requirements indicated in the state NOFA and the local NOFA.

THRESHOLD REQUIREMENTS

A threshold review will be conducted for all proposals prior to being scored and ranked. Applicants must at minimum ensure:

- Proposals are submitted by the application deadline of 4pm on Friday, October 25, 2024;
- Proposals include all required attachments (see page 20 of this NOFA for details); and
- Proposals demonstrate clear compliance with the [Core Components of Housing First](#) and the provisions of the state NOFA.

Proposals found deficient following a threshold review will not be considered.

SCORING

Proposals will be scored and ranked by an ad hoc committee of the San Joaquin Continuum of Care consisting of non-applicants and based upon objective criteria. In order to receive maximum points, applicants must clearly and thoroughly describe details of the project which address all of the criteria reviewers will use to score and rank proposals. Prior to completing scoring and ranking, applicants may be contacted by a representative of the review committee for additional information and clarification regarding their proposals.

Please note that while these project rankings will be the primary basis for determining local project awards under HHAP Round 4, the San Joaquin County Board of Supervisors and San Joaquin Continuum of Care Board of Directors are solely responsible for final determinations of local project awards and, prior to making final awards at their discretion, will consider multiple factors such as total funds requested per project type and the strategic regional deployment of funds. Any project scoring less than 70% will be denied funding.

The criteria which reviewers will use to score and rank project proposals under this local NOFA are as follows:

Eligibility: Pass/Fail

- Project must provide housing and services that are Housing First compliant, and delivered in a low barrier, trauma informed, and culturally responsive manner. Individuals and families assisted with these funds must not be required to receive treatment or perform any other prerequisite activities as a condition for receiving shelter, housing, or other services for which these funds are used.

Applicant Experience: 10 points

- Experience implementing the proposed project activities or similar.
- Agency has successfully managed at least one other state/federal grant of the scope and complexity of the proposed project.
- Agency is compliant with site monitoring and has no outstanding findings.

Program Design: 20 points

- Quality of the proposed project in delivering activities to participants, including adherence to housing first, reasonableness of program staffing, budget relative to program design, services offered, connections to mainstream resources, and collaborations with community partners.
- Extent to which the applicant:
 - Demonstrates coordination with other agencies and providers to enhance service delivery and avoid duplication.
 - Presents a proposal which clearly demonstrates a viable strategy for addressing the needs of the clients to be served.
 - Demonstrates a commitment to address gender and racial disparities in the delivery of housing and services.
 - Links participants to mainstream resources and critical services not provided by the project.

Impact & Effectiveness: 15 points

- Extent to which the project has a clear and effective plan in place to support proposed program target

SCORING *(continued)*

outcomes.

Contribution to System Performance: 20 points

- Extent to which the applicant:
 - Demonstrates adherence to Housing First.
 - Establishes performance measures for housing and service delivery that are measurable, objective, and meet or exceed [CoC system performance measures](#).
 - Demonstrates the ability to quickly place households in permanent housing, and ensure that clients will be assisted to remain in permanent housing, regardless of project type.
 - Identifies the needs and vulnerabilities its clients are likely to have, and demonstrates how the project will meet the needs and vulnerabilities of its clients.
 - Ensures that clients will be assisted to increase income and maximize self-sufficiency.
 - Connects clients to mainstream benefits.

Project & Client Accessibility: 10 points

- Extent to which the applicant:
 - Conducts outreach in its target area, such as emergency shelters, places not meant for human habitation, etc., to locate potentially eligible households.
 - Proposes strategies to identify and engage homeless individuals and families least likely to access services (e.g., those with disabilities, those with limited English proficiency, etc.).
 - Avoids barriers to entry (e.g., sobriety, income, criminal background, number of children, LGBTQ status, etc.).

Project Feasibility: 15 points

- Applicant clearly describes a viable plan for rapid implementation of the program, including site control if applicable.
- Project proposes costs which are eligible and are likely to be impactful to the clients served.
- Project demonstrates cost-effectiveness and is similar in cost to projects of comparable scope and complexity.
- Project demonstrates the ability to meet all statutory expenditure deadlines.

Participation: 10 points

- Applicant participates in the San Joaquin Continuum of Care through:
 - Regular attendance at meetings of the Board of Directors, Standing Committees, and General Membership.
 - Participation in the Coordinated Entry System (CES).
 - Participation in the Homeless Management Information System (HMIS).
 - Engaging and involving homeless or formerly homeless persons in project design and policy making at the Agency and/or project level.

ORGANIZATION DETAILS

Name of Organization:

Administrative Office Address:

Contact Name:

Contact Title:

Contact Phone:

Contact Email:

Organization Unique Entity Identifier (UEI):

Does your organization have any outstanding findings related to site monitoring?

Yes

No

Yes, Please Explain

ORGANIZATION DETAILS (CONTINUED)

Describe your organization's participation in the San Joaquin Continuum of Care, including Coordinated Entry & HMIS.

To what extent does your organization involve those who are currently or formerly homeless in governance, policymaking, and/or service provision?

Per the HMIS, how many unduplicated households did your organization serve in Calendar Year 2022?

PROJECT DETAILS

Total funding requested from both allocations:

Total requested from County of San Joaquin, if any.

Total requested from San Joaquin Continuum of Care, if any.

Is this project applying for the youth set-aside?

Yes

No

If yes, describe how the project will ensure compliance with the requirements of the HHAP Round 4 NOFA related to the youth set-aside.

Location(s) and/or service area of project, e.g., specific addresses, "Countywide", City of Lodi, etc.

PROJECT DETAILS (CONTINUED)

HHAP activities to be funded: Indicate the activity or activities proposed using those listed above under the section titled Funding Plan.

Operating Subsidies Street Outreach Services Coordination

Prevention / Diversion Delivery of Permanent Housing

Project description

Please include: *How funds will be used.* • *The need this project address* • *Target population(s).* • *Total number of unduplicated individuals or households to be served by the project over the grant term.*

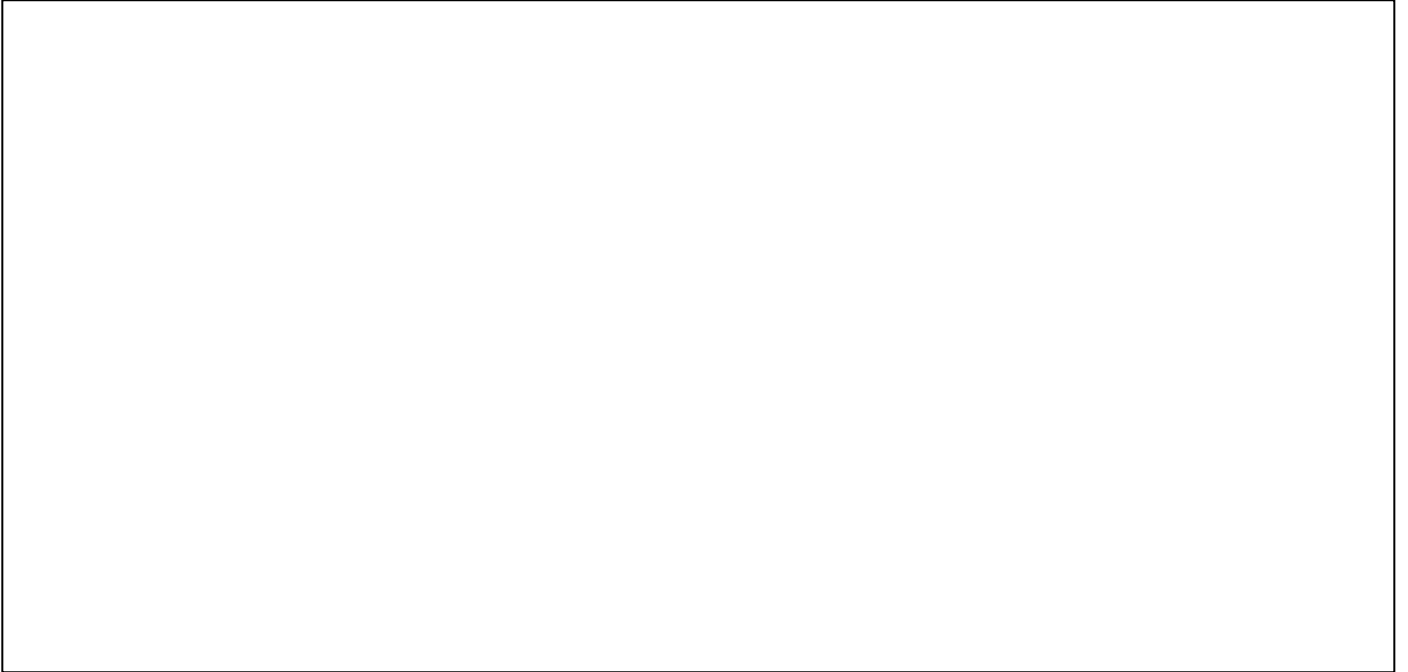
PROJECT DETAILS *(CONTINUED)*

Describe how the project will be sustained once HHAP Round 4 funding is exhausted.

Describe how your organization will ensure funds are fully expended by the required deadlines.

PROJECT DETAILS *(CONTINUED)*

Describe how your organization will coordinate and collaborate with other organizations to serve clients through this project.



Describe how the project will assist clients to obtain and remain in permanent housing.



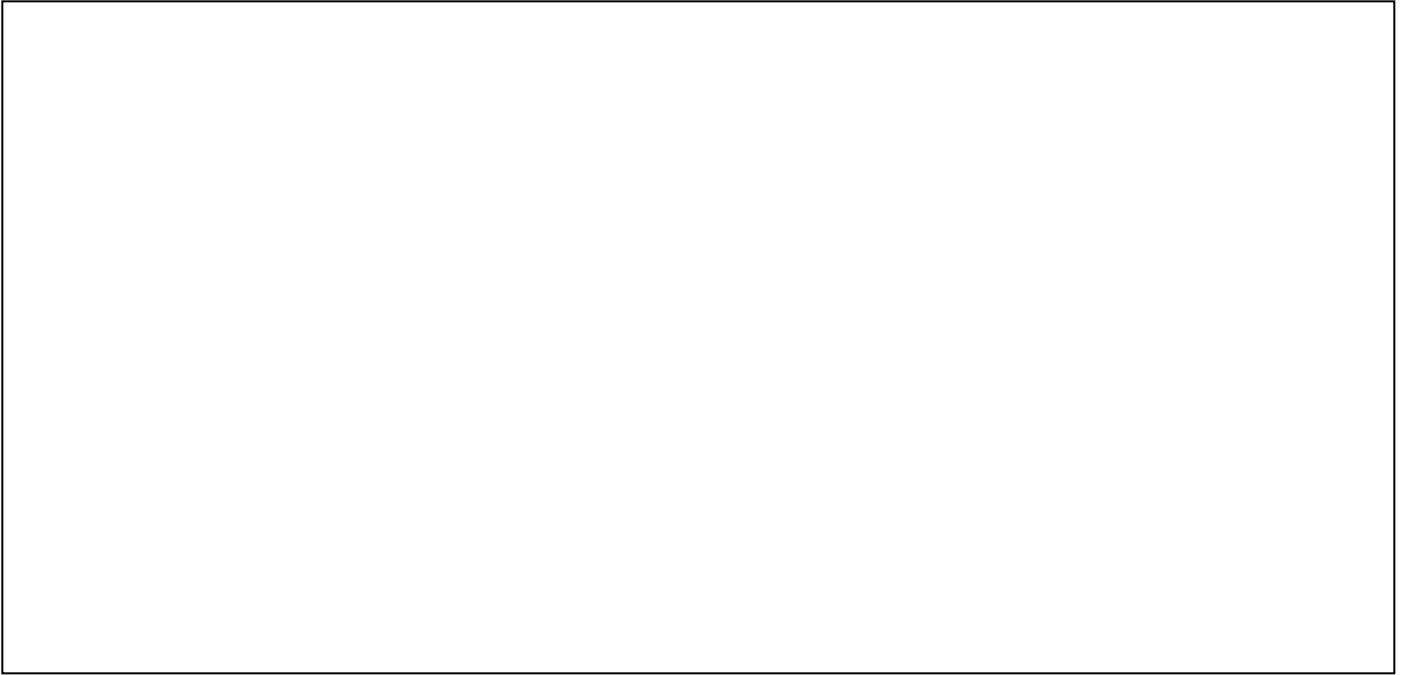
PROJECT DETAILS *(CONTINUED)*

Describe how the project will assist clients to increase cash and non-cash income.

Describe your organization's capacity and ability to quickly implement this project.

PROJECT DETAILS *(CONTINUED)*

Describe your organization's experience in managing grant funded programs.


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Describe how success will be measured in quantifiable terms.


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PROJECT DETAILS *(CONTINUED)*

Describe how the project will identify eligible households to be served.



Describe how the project will document client eligibility.



PROJECT DETAILS (CONTINUED)

Describe how the project will identify and outreach to eligible clients least likely to access services.

Describe how the project will improve CoC-wide system performance measures, including:

- *Reducing the number of persons experiencing homelessness;*
- *Reducing the number of persons who become homeless for the first time;*
- *Increasing the number of people exiting homelessness into permanent housing;*
- *Reducing the length of time persons remain homeless;*
- *Reducing the number of persons who return to homelessness after exiting homelessness to permanent housing;*
- *Increasing successful placements from street outreach.*

PROJECT DETAILS *(CONTINUED)*

Describe how this project will comply with Housing First as provided in Chapter 6.5 (commencing with Section 8255) of Division 8 of the California Welfare and Institutions Code.

Describe how the project will avoid barriers to entry.

PROJECT DETAILS *(CONTINUED)*

Describe the specific actions your organization will take to ensure racial and gender equity in service delivery, housing placements, and housing retention.

Describe how this project will further the goals of the [San Joaquin Community Response to Homelessness Strategic Plan](#).

REQUIRED ATTACHMENTS

- 501(c)3 non-profit designation (government applicants do not need to submit non-profit designation).
- Most recent single audit or IRS tax form 990 and Compilation Financial Statement.
- A Client Demographics Report generated from the Homeless Management Information System for all projects operated directly by your organization for the period July 1, 2022 through June 30, 2023.
- Board roster with contact info.
- Proposed project budget detailing all sources and uses, including HHAP-4.
- Organizational Budget.
- Written organizational policies and procedures.

Applications must be submitted either via email to fiscalneighborhood@sjchcs.org, or in person at the San Joaquin County Neighborhood Preservation's Office located at 16988 S. Harlan Road, Lathrop, CA 95330. You must ensure that all required attachments listed above are submitted with the application in order to meet threshold requirements for the application. All attachments must be in PDF format.

By submitting this application, you acknowledge that:

- To the best of your knowledge all information provided in this application is true and correct.
- This application as submitted has been duly authorized by the governing body of your organization.
- You are authorized by the governing body of your organization to submit this application on its behalf.
- Your organization will comply with all contractual obligations of the County of San Joaquin if funding is awarded.
- Your organization will comply with all provisions of the State of California Homeless, Housing, Assistance, and Prevention program, as well as all applicable federal, state, and local statutes and ordinances, if funding is awarded.