

Board of Directors- Regular Meeting

April 11, 2024, 11:00 AM to 1:00 PM



Location(s):

1) Tracy City Hall, Council Chambers, 333 Civic Center Plaza, Tracy, CA 95376

2) via WebEx:

<https://cityoftracyevents.webex.com/cityoftracyevents/j.php?MTID=m6daeb9c867328ca674d95276cf0b7c19>

Webinar Number: 2553 504 7562

Webinar Password: SJCoC (7562 from phones and video systems)

Join By Phone: +1-408-418-9388

Access Code: 2553 504 7562

Roll called by Krista Fiser.

Present:

Melanie Estarziau (in person), Krista Fiser (in person), Kate Hutchinson (online), Matt Garber (online), Jon Mendelson (online), Randy Pinelli (in person), Peter Ragsdale (online), Virginia Carney (in person).

Approval of Minutes:

Randy motioned to approve the minutes of March 14, 2024, Virginia seconded, and Jon abstained. The minutes were approved unanimously.

Point-In-Count Data Update:

Krista provided a synopsis of the report by State Auditor's Office, which is called, "Homeless in California - The State must do more to assess the cost effectiveness of its Homelessness Programs." She presented the key highlights of the report indicating a surge in homelessness in the last 10 years and the number of allocated amounts to address the issue. Krista mentioned that the Point-In-Time Count data is anticipated to have increased numbers as compared to last year due to the changes in methodology. The report will be shared with the Board members.

Mission Moment:

Virginia provided an update of the City of Tracy's funding allocations for HHAP (Homeless Housing Assistance and Prevention) Program. HHAP Allocations for Rounds 1 and 2 were designated towards the construction cost of Phase I and Phase II of the City's Shelter Project, which includes design development, environmental review, and engineering staff time. HHAP Round 3 allocations were earmarked towards shelter operations, which included personnel costs and operations costs for previous shelter operator and previously contracted outreach provider. She cited that last year's data shows 132 clients served, 108 of those were unduplicated and 13 exited to other housing destinations. All HHAP Rounds 1, 2 and 3 have been expended.

Public Comment:

Carrie Wright drew attention to the loss of funding in HDAP (Housing and Disability Advocacy Program). Virginia stated that they would have to strategically plan how to work it in their meeting. Jon commented that CVLIHC manages the Housing component of HDAP project and is currently working

with the County funders to get strategies in place, anticipating the wind down of the program. Peter offered that the Housing Authority may be able to assist the disabled and any other individuals seeking aid.

Homeless and Housing Assistance Program (HHAP), Round 5 Submittal:

Kayce Rane from Rane Community Development presented the overview of work done in HHAP 5 Regional Plan. She mentioned that HHAP 5 Regional application was submitted by the City of Stockton on March 27th for roughly 14 million dollars in regional funds to come to CoC, the County and City of Stockton. All three entities accepted the report and encouraged the vision of the application. She elaborated on work done and presented the summary of findings of the region, which indicates a surge in homelessness despite the number of strategic investments made to address the needs. She gave a detailed report of funding allocation FY 2022-23. She presented the Regionally Coordinated Action Plan- Executive Summary comprising of four key strategies improvement areas, which were sent out to the members along with the agendas. The Plan is a draft until approved by Cal ICH.

Regional Homeless Action Plan, Next Steps:

Natascha Garcia provided an overview of the key next steps following the Action Plan:

- Neighborhood Preservation has recruited a Management Analyst III, who will be supporting and overseeing the CoC component, starting the end of the month.
- To address the Conflict-of-Interest concerns, Krista has made a recommendation and will be resigning as the Chair of CoC. Natasha will be taking the role of Chair effective this week.
- A recommendation has been made to outsource the 2024 CoC Program Competition Process. A contractor with suitable experience will be located.
- In order to ensure Non-CoC Program recipients are heard, the invitation for this committee membership will go out.

Following the overview, Virginia queried having a work plan established for better coordination with City of Tracy, the Collaborative Applicant for the County, and the responsibilities of the new MA III. Natascha answered by providing a tentative timeline to present a Draft Work Plan. Krista raised a concern regarding the increase in PIT Count of homeless population due to the change in methodology and urged for a communication plan. Melanie suggested a collaborative response from cities, to which Natascha volunteered to take a lead and coordinate on the matter.

Board Member Recruitment:

Virginia informed that Board Members and Collaborative Applicant are currently in a process of vetting and reaching out for Board Membership Applications for those identified through HHAP 5 Regional Plan Process. Additionally, they have been working with HUD through Equity Workshop to identify the CoC needs around equity. The findings will be incorporated with the Board Selection Process. This entails intentionality in the recruitment process to include individuals who are previously not represented on the board, to include identifying disparities and some additional sectors like Faith, Business and Education. She advised current Board Members to assist to identify and encourage prospective new members.

Other comments that followed: Ahmad Majid from Amelia Ann Adams Whole Life Center expressed and inquired about an interest from their manager and himself for a Board position; Virginia suggested to connect after the meeting; Randy and Virginia made comments advancing those with interests to serve the Board on committees and to initiate steps for community participation; Krista cited the recommendations made about the types of committees and additional work that needs to be done;

Melanie suggested revisiting the committee structure to better outline the intended roles and responsibilities; Christen submitted a comment via text asking to introduce a Board Matrix Process and conveyed interest from Business community to be more engaged with CoC; Randy, Krista, and Virginia discussed to internally review and to provide suggestions for the Regional Action Plan.

Committee Updates:

- *Strategic Planning Committee: Melanie Estarziau and Virginia Carney, Co-Chairs:* No update.
- *System Performance and Evaluation Committee:* Krista Fiser informed that a LOI is being prepared to go out for the CoC annual dollars. She prompted non- recipients to be a part of CoC Committee.
- *Data Committee:* Jon Mendelson listed key agenda items for the meeting to be held on April 30, 1pm. This would include data quality, reports and fixes that are being taken by the HMIS lead on behalf of CoC. Work on Annual Data Quality Plan update will initiate. He asked for feedback on the draft of the proposed Data Quality Plan update that will be circulated along with the agenda. He informed that the sheltered PIT Count in the Housing Inventory Report is in process and the data is currently being uploaded to HUDEX 2.0. The unsheltered numbers are pending from the consultant team. He reported 100% coverage of their shelters in Transitional Housing Providers in HMIS. He explained about the Taxonomy feature to make all the service-level data reportable across the entire system.
- *Education and Membership Committee:* No update.
- *Coordinated Entry System Committee:* Matt Garber presented statistics from FRC stating as of February, there were 1,119 individuals in Community Queue including 573 families and 546 individuals with 61 total enrolled in February. He added an update from CVLIHC on Holiday Refresher Training for Bitfocus through March. He explained about the discussion to add Inventory module into The HMIS system to provide Real-time data, to track placements into shelters. Jon Mendelson is to review the same with FRC.
- *Shelter Committee:* Jennifer Rhyne - No update.
- *Youth Action Board:* No update.
- *Youth Action Committee:* Krista Fiser - No update.
- *Housing Committee:* No longer meeting.
- *Outreach Committee:* Mike Kelly not present; Vielka notified about the meeting on April 17 at 10am, for which virtual meeting links will be sent out.
- *PIT committee:* Krista Fiser divulged the data will be available next week and will be sent from ASR (Contractor) to CVLIHC (HMIS Lead) and will then be submitted to the State and HUD. The narrative report will be received in June.
- *Ad Hoc Nomination Committee:* Kate Hutchinson not present; Virginia reported previously.

Adjourn Board Meeting:

The meeting was adjourned with an announcement of the next meeting at the Public Health building at 1601 Hazelton, Stockton. Hybrid option available.