

San Joaquin Continuum of Care Board of Directors Meeting 1-13-2022

Call to Order

11:03a

Roll Call

- Jenn
- Adam
- Kristen
- Melanie
- Edward
- Krista
- Matt
- Kate
- Mike
- Jon
- Tiffany
- Randy
- Peter
- Carrie
- Nadeja
- Melinda
- Wayne

Minutes

- Minutes of 11-8-2021
 - Jon moved to approve; Kristen second; unanimous, no abstentions;

Updates from SJCoC Committees

- Data and HMIS: Jon mentioned that the only update was agendaized for later in the agenda and would be discussed at that time;
- Coordinated Entry: Matt mentioned that Homebase will be meeting with the Committee at the next meeting to discuss the CES manual;
- Education and Membership: Peter discussed the work of the Committee to move forward with an e-mail campaign to communicate projects in the community, with three being distributed to date; invited those listening to submit projects to be highlighted;
- Housing: Jon stated that the Committee has met once and hopes to meet again in February and try to include representatives from the local jurisdictions;
- Outreach: Natascha Garcia stated that the Committee has met regularly since October; discussed the PIT Count at the most recent meeting as well as the recent spike in COVID cases;
- System Performance and Evaluation: Kate discussed the Committee's work on the Reallocation review of CoC projects;
- Strategic Planning: Carrie discussed the work with Homebase; mentioned that the Committee is seeking a new Chair; concluded the analysis of Committee mandates and will come to the Board at a future meeting;

San Joaquin Continuum of Care Board of Directors Meeting 1-13-2022

- Shelter: Kristen talked about the meeting earlier that morning, including discussions primarily focused on the PIT Count; a discussion of the Committees focus in the upcoming year and an examination of the Committees goals and mission;
- Youth Advisory Committee: Krista mentioned that the Committee will focus on the PIT count at the next meeting, but did not meet in December;
- Youth Action Board: Krista stated that the YAB is going strong and meeting once a week; mentioned an allocation of funds from Women's Center to compensate the members; having an outreach event to provide food and supplies to the homeless on January 18; working to expand a partnership with RTD;
- Ad Hoc HMIS Lead Evaluation: Adam stated that the group has met several times to discuss the approved guidance for the evaluation and develop a process to complete the evaluation per the guidance; mentioned that the group will next meet on January 19 to finalize the process and move forward with the evaluation;
- Ad Hoc Nominating: Adam stated that the group met to discuss the process for nominating officers, and chose to have each Committee member reach out to specific Board members to enquire about interest in becoming Chair and/or Vice-Chair; that effort yielded results that will be discussed later in the agenda; the group also discussed developing an onboarding process for new Board members and will make that the focus of the Committee's work going forward; the group plans to meet again following the Board retreat;
- Ad Hoc Point in Time Count: Kristen stated that there were now 300 volunteers with the majority in the Stockton area; discussed the logistics of the count and various details associated with how the count will be executed; mentioned that there is concern about Omicron and how the date could be changed per HUD guidance; requested that the Board discuss the possibility of postponing; Jenn opened it up for discussion;
 - Mike mentioned that he felt that the City of Manteca wanted to move forward
 - Kristen discussed the possibility that the PDs will not wait until February to do encampment clean-ups
 - Carrie stated that she felt that following public health guidelines
 - Adam mentioned that the majority of CoCs in California had sought the waiver;
 - Randy stated that he did not feel that the situation would be better in February;
 - Wayne stated that Tracy wanted to proceed;
 - Adam mentioned that it could be an option to move the Count to observation-only which would preclude the data collection but keep folks potentially safer;
 - Jenn reiterated that it is the Committee decision;
 - Kristen confirmed that the count would move forward as planned;

Public Comment

- Opened 11:50a
- none
- Closed 11:51a

Discussion, Information and Action Items

Vote: Officer Nominations

San Joaquin Continuum of Care Board of Directors Meeting 1-13-2022

- Jenn described the background and process to solicit the Chair and Vice-Chair;
- Jenn nominated Kate as Chair; Jon seconded; unanimous, no abstentions;
- Jenn nominated Krista as Vice-Chair; Jon seconded; unanimous, no abstentions;
- Kate mentioned that she was looking forward to a great year;
- Krista echoed Kate's comments;
- Jenn continued to Chair the meeting with the understanding that Kate would Chair in February;
- Jenn thanked the group for the opportunity, and Jon thanked Jenn for her leadership; Kristen echoed Jon's comments; Melinda volunteered to take the minutes, and Adam indicated that he would circle back;

Vote: Approve Data Sharing Agreement

- Jon talked about the agreement and the background that brought it into being, and the role of the City of Stockton in that; described the process devised under the agreement to share data from the CoC and to ensure there are generally accepted standards for that process;
- Carrie asked what would happen if other cities request changes to the agreement following approval today: Jon replied that from his perspective the idea was to have something standardized and it would be up individual cities to agree or not agree to the Board of Directors approved agreement; Carrie replied that her concern was around the potential for flexibility within individual agreements to address potential changes that do not materially effect the approval of the Board of Directors;
- Kayce added that the agreement is intended as an agreement between the CoC and jurisdictions, and the cities for example can address those issues as they arise and feedback to the CoC and should be able to be accommodated;
- Randy stated that he wanted to see a monthly report to the Board from the Data and HMIS Committee regarding the number and nature of requests for data being made; Jon replied that this would not be a problem and he did not anticipate a huge number of requests going forward;
- Bill Mendelson added that this is a data sharing agreement and does not include guidance on providing reports which the HMIS Lead will provide upon request;
- Kayce reiterated that there is a limited number of agencies able to request data under this agreement;
- Carrie stated that she is thankful for the work of the Committee in developing this process;
- Carrie moved to approve; Adam seconded; unanimous, no abstentions;

Discussion: Next Steps for HHAP-2 Funds

- Adam recapped the information provided previously to the Board regarding the State process to change the plans for deploying the CoC's HHAP-2 allocation; described the circumstances that led to the need for the Board to re-consider the use of funds; mentioned that as originally submitted to the State, the CoC's funding plan included \$1,242,126.00 for New Navigation Centers and Emergency Shelters, and \$121,711.56 for Services Coordination for one or both of the two youth centric projects proposed in the joint NOFA process; recommended that the Board request the County on behalf of the CoC to reach back out to the shelter projects that were originally identified for funding and determine if there is additional need; mentioned that he was aware that these projects are generally seeking operating support to complement the

San Joaquin Continuum of Care Board of Directors Meeting 1-13-2022

County's support for acquisition and construction, but stated that he was unsure if using the funds for Operating Subsidies and Reserves would require the submission of a formal change request or if the State would consider this to be the same use, and indicated that either way he would do whatever was necessary to effectuate the will of the Board; mentioned that continuing to support shelter expansion would align with the original goals the Board had for HHAP-2 funds; stated that the expenditure deadline for the CoC on HHAP-2 is no less than 50% obligated by May 31, 2023, and 100% of funds fully expended by June 30, 2026;

- Peter asked if a new process would be engaged: Adam replied that the group should stick with the original allocations;
- Board provided consensus to move forward with the County strategy as proposed; Adam indicated he would try and bring back a recommendation for the February meeting;

Discussion: PIT Count Survey Tools

- Jon described the survey tools, including details on the youth survey;

Presentations: Update from Homebase

- Carrie provided a breakdown of steps taken to date and the role of the CoC and Strategic Planning Committee;
- Staff from Homebase provided an update and discussion of the Board retreat and survey; discussed the work plan for determining shared funding processes, strengthening the CES, and developing an annual progress report;

Comments and Announcements

- Edward shared that they are now issuing guests an identification card through the HMIS to speed up the intake process, and urged the shelters to adopt this system which can be used across all agencies; and shared that he is leaving St. Mary's April 15 and the Board will be seeking a new CEO;
- Jon congratulated Edward, and thanked him for piloting the card program through the HMIS; mentioned that renovations on phase 1 of Town Center Studios is complete and they are currently moving residents into units;
- Jenn stated that she was contacted by City of Tracy regarding interest in having the Board meetings streamed on the government access channel in Tracy;
- Peter thanked Jenn again for her leadership as the Chair of the CoC;

Adjournment

- 12:56p: Melinda moved; Kristen seconded; unanimous, no abstentions;
- Next meeting scheduled for 11a on February 10, 2022