



Board Meeting

January 13, 2022

Location: Virtual Meeting

**Notice:** The SJCoC Board Meeting is called and noticed in accordance with the SJCoC Charter.

**Location Notice:** Because of guidance from public health officials and a commitment to the well-being of our membership, this meeting is being conducted virtually. Log-in information is distributed to the SJCoC General Membership.

### **Log-in Information**

Topic: San Joaquin Continuum of Care Board Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/88573339835?pwd=OTI2WU1ZTVNSRmtTektaVjNkbi9Odz09>

Meeting ID: 885 7333 9835

Passcode: 911856

One tap mobile

+16699006833,,88573339835#,,,,\*911856# US (San Jose)

+13462487799,,88573339835#,,,,\*911856# US (Houston)

Meeting ID: 885 7333 9835

Passcode: 911856

Find your local number: <https://us02web.zoom.us/j/kcQi2um9Br>

### **Call to Order**

#### **Welcome, Introductions/ Roll Call and Order of Meeting**

Public comment is limited to the public comment portion of the meeting. Those with comments are asked to use the "Raise Hand" function of Zoom when possible, and to respect the ability of others to speak. In all instances, we seek to respect the views of all who want to speak at this meeting. Those who do not respect the ability of others to speak will be muted. All reasonable effort will be made so that all who wish to make comments or ask questions or raise concerns will have the opportunity to do so in an orderly fashion.

## Minutes

Approve minutes from November 8, 2021, Board Meeting

- a. Attachment 1 Draft Minutes from November 8, 2021

## Committee Updates

### 1. Committee Updates — Committee chairs and/or conveners

- |   |                              |
|---|------------------------------|
| a. Data and HMIS:                         | Bill Mendelson               |
| b. Coordinated Entry:                     | Matt Garber                  |
| c. Education and Membership:              | Peter Ragsdale               |
| d. Housing                                | Jon Mendelson                |
| e. Outreach                               | Natascha Garcia              |
| f. System Performance and Evaluation:     | Kate Hutchinson              |
| g. Strategic Planning:                    | Carrie Wright & Tammy Schaff |
| h. Shelter:                               | Kristen Birtwhistle          |
| i. Youth Action Committee                 | Krista Fiser                 |
| j. Youth Action Board                     | Talia Stroud                 |
| k. HMIS Lead Evaluation (Ad-Hoc)          | Adam Cheshire                |
| l. Nominating Committee (Ad-Hoc)          | Adam Cheshire                |
| m. Point in Time Count Committee (Ad-Hoc) | Kristen Birtwhistle          |

## Public Comment

2. Comments from the public on items from the Jan 13, 2022 SJCoC Agenda

## Action Items, Discussion and Information

### 3. Vote: Officer Nominations

Per the SJ CoC Charter the board is to elect new officers (Chair and Vice Chair) during the January meeting.

### 4. Vote: Approve Data Sharing Agreement

The Data Sharing Agreement and its appendices that was approved by the Data Committee, reviewed by County Counsel and is ready for board approval and execution.

- a. *Attachment 2: Draft Data Sharing Agreement*
- b. *Attachment 3: Appendix A-Data Request Form Draft*
- c. *Attachment 4: Appendix B-HMIS Policies and Procedures Draft*
- d. *Attachment 5: Appendix C-FY 2022 HMIS Data Dictionary*
- e. *Attachment 6: Appendix D-Data Sharing Flow Chart*

### 5. Discussion: Next Steps for HHAP-2 Funds

The SJ Board of Supervisors elected to use American Rescue Program dollars to fund programs that the CoC was also going to support. Since the projects are fully funded the CoC can reallocate HHAP-2 funds elsewhere. A new slate needs to be developed for a vote at the February board meeting.

- a. *Attachment 7: HHAP Budget Change Request*
- b. *Attachment 8: HHAP Change Request*

*c. Attachment 9: CoC Ranking and Recommendations*

6. Discussion: PIT Count Survey Tools

For review and discussion, the final draft of the Unsheltered Survey for adults and youth. The surveys have been reviewed and approved by both the Data and Youth committees.

- a. Attachment 10: 2022 Unsheltered Survey (Draft 6.0 Final)
- b. Attachment 11: 2022 Unsheltered Survey (Draft 6.0 Youth)

**Presentations**

1. Updates from Homebase

In 2021 Homebase was selected by the SJ CoC Board to assist us in a number of areas, including helping with board capacity. Esther Wilch from Homebase joins today to provide an update.

**Comments and Announcements**

**Adjournment**

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**Board Membership:** Kristen Birtwhistle, Adam Cheshire, Melanie Estarziau, Edward Figueroa, Krista Fiser, Matt Garber, Kate Hutchinson, Sgt. Mike Kelly, Jon Mendelson, Tiffanie Phovixay, Randy Pinnelli P.A., Peter Ragsdale, Melinda Ramirez, Jennifer Rowell, Nadeja Steager, Talia Stroud, Wayne Templeton, Carrie Wright

**Minutes:** Adam Cheshire

**Board, Membership, and Committee meetings:**

- Board of Directors: 11 a.m. on the second Thursday of each month;
- Coordinated Entry System: time 3PM on the third Monday of each month; Chair Matt Garber
- Data and HMIS: 1 p.m. on the fourth Tuesday of each month; Chair Bill Mendelson
- Education and Membership: TBD; Chair Peter Ragsdale
- System Performance and Evaluation: 9 a.m. on the first Wednesday of each month; Chair Kate Hutchinson
- Strategic Planning: 3 p.m. on the first Wednesday of each month; Co-Chairs Carrie Wright and Tammy Shaff
- Shelter Committee: 8 a.m. on the second Thursday of the month Chair Kristen Birtwhislte
- Outreach Committee: TBD
- Youth Advisory Board: 10 a.m. on the second Friday of the month. Chair Talia Stroud