

San Joaquin Continuum of Care Board of Directors Meeting 9-9-2021

Call to Order

11:02a

Roll Call

- Jenn
- Adam
- Kristen
- Matt
- Jon
- Randy
- Melinda
- Carrie
- Peter
- Edward

Minutes

- Minutes of 8-12-2021
 - Jon moved to approve as submitted; Kristen seconded; unanimous; Carrie abstained;

Updates from SJCoC Committees

- Data and HMIS: Bill Mendelson stated that the Committee discussed the review of the HMIS Lead led by Kayce Rane as the primary author of the review criteria;
- System Performance and Evaluation: no update;
- Strategic Planning: Carrie stated that the Committee was confused as to the role of the group and how information and requests are channeled from the Committee to the Board; Jenn agreed to circle back with Carrie offline; Randy provide some perspective that the addition of recent Committees was as a result of work outside of the Strategic Planning Committee; Carrie clarified that she felt the Committee simply needed to adjust going forward;
- Education and Membership: Peter volunteered to Chair the Committee following Russ Hayward's departure; Adam stated that he would keep the ball rolling on the Committee and would circle back with Peter;
- Coordinated Entry: Matt mentioned the discussion regarding the CES P&Ps;
- Shelter: Kristen discussed the report from Kaiser as well as upcoming shelter expansions;
- 2x2x2: Kristen stated that Supervisor Patti indicated the group would meet only as-needed going forward; Peter indicated that this was also his understanding but highlighted some positives that come out of that process;
- Ad Hoc Youth: Krista Fiser stated that the group has five consistent members and finalized a Chair and mission; the Committee is looking for more Board participation; Joelle Gomez described the distinction between the Youth Action Board and the Youth Action Committee;
- Ad Hoc Outreach: no update;
- Ad Hoc Point in Time Count: Kristen shared slides and described the process so far for the Committee, and the progress made in terms of planning the Count in January; stated that the Count areas have identified leads and dates for the Counts;

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Public Comment

- Opened 11:38a
- None
- Closed 11:39a

Discussion, Information and Action Items

Vote: Adopt Coordinated Entry System Policy and Procedure Manual

- Jenn described the background on the development of the manual; Matt described some key points from the manual, in particular the more recent updates and edits;
- Carrie asked if the process will allow for adjustments to the manual as Homebase moves forward with the implementation contract: Matt indicated that it would;
- Carrie moved to approve; Kristen seconded; unanimous; no abstentions;

Vote: Adopt Point in Time Count Five-Year Analysis

- Jon provided a description of the contents of the report, an analysis of the results of the PIT Counts from the last five years; noted that data aligns with the intentions of the strategic plan in terms of expanding shelter and permanent housing as a means to reduce the numbers of those experiencing unsheltered homelessness; discussed the sub-populations more likely to experience homelessness; the intention to update this analysis as PIT Counts are engaged in going forward;
- Adam moved to approve and distribute to the CoC following the meeting; Melinda seconded; unanimous; no abstentions;

Vote: Adopt Data Collaboration and Data Sharing Guidelines

- Jon described the impetus to develop these guidelines based upon numerous requests for data from the HMIS, and specifically raw data which is very different from reports produced from the HMIS based on the raw data; the policy outline would implement changes to the HMIS P&Ps to share CSV level data with agencies that meet certain thresholds, with all changes brought back to the Board for further approval; in particular personal protected data is of primary concern, but also to ensure consistency in reporting from these data sets;
- Edward stated that he was worried that raw data will be misunderstood or used inconsistently without proper interpretation, and would hate to see decisions made based on an incorrect interpretation of the data;
- Carrie moved to approve; Adam seconded; unanimous; no abstentions;

Vote: ESG Recommendations

- Chris Becerra provided a report regarding San Joaquin County's recommendations for State ESG allocations for 2021 and the process to include the SJCoC Board in the decision making process;
- Adam moved to approve; Randy seconded; roll call vote:
 - Kristen: yes
 - Adam: yes
 - Edward: yes

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- Matt: yes
- Jon: abstain
- Randy: yes
- Peter: yes
- Melinda: abstain
- Carrie: yes

Vote: Board Expansion

- Jenn provided background on previous discussions regarding Board expansion;
- Jenn shared the roster and worked through several potential changes;
- Randy stated that he felt the Board should expand based on clear interest;
- Peter stated that he would like to see more robust Committee membership; that there is no requirement to serve on the Board in order to serve on the Committees, and that the expansion of the Board would not increase the quality or quantity of work of the CoC;
- Kristen stated that she felt that expanding the Board would help address greater diversity and geographic representation;
- Jon stated that adding slots on the Board will not necessarily as previously mentioned increase the quality and quantity of work; asked at what point does the Board end the process to expand and establish a final size;
- Randy stated that as a Board the group needs to do a better job of attending;
- Peter stated that the potential for the need to recuse is often a challenge if Board members who are applicants are added;
- Carrie stated that adding Board members will help to strengthen leadership;
- Edward stated that he wanted to know whom would intend to renew in case there were too many new members being elected at once;
- Jon stated that looking at other communities CoCs it's OK if our CoC is unique and we should not be overly concerned with other communities to the extent that our CoC is serving local needs;
- Jenn asked for Board members to discuss their intentions to continue to serve:
- Melinda stated she was not sure
- Matt stated that he was planning on continuing
- Edward state he was not sure
- Carrie suggested to add a range of Board members to the Charter vs. a specific number of seats;
- Randy agreed with the idea of a range;
- Kristen agreed with the idea of a range;
- Adam suggested that the Board fill a vacant seat with an appoint from the YAB and not add a new seat to meet the YHDP requirement;
- Carrie moved to proceed with a process as if to add 4 additional seats pending charter update contemplating adding a range of Board members and complete a gaps analysis regarding diversity prior to committing to new members; Randy seconded; unanimous; no abstentions;

Vote: Establish Ad-Hoc Nominating Committee

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- Adam moved to approve the establishment of the Committee and volunteered to Chair the Committee; Kristen seconded; Carrie, Randy, Peter, and Kristen volunteered to participate; unanimous; no abstentions;

Discuss: Spending Reports for CA-511 and HHAP

- Chris Becerra provided a breakdown of the reports and explained the information contained therein; described the process of expending these funds and reporting back to the funders;
- Carrie stated that the City of Stockton is also managing HHAP funds and given the amount of available funding they have seen sub-recipients spending down other sources with earlier expenditure deadlines which have driven the lack of expenditures; Chris agreed that the County was having similar experiences along these lines;

Presentations

None scheduled

Additional Items and Updates

- Peter invited everyone on the call to attend the ribbon cutting DATE for the Turnpike Commons project primarily funded through the SJCoC's HEAP allocation;
- Carrie stated that the City had allocated their full amount of \$19M for the Emergency Housing Program;

Adjournment

- 1:00p: Carrie moved; Jenn seconded; unanimous; no abstentions;
- Next meeting scheduled for 11a on October 14, 2021