

Board of Directors — Regular Meeting

September 09, 2021 at 11:00 AM

Virtual meeting



Notice: This special meeting of the SJCoC Board of Directors is called in accordance with the SJCoC Charter.

Location Notice: Because of guidance from public health officials, this meeting is being conducted virtually. Log-in information is distributed to the SJCoC General Membership.

Log-In Information:

Join Zoom Meeting

<https://us02web.zoom.us/j/88573339835?pwd=OTI2WU1ZTVNSRmtTektaVjNkbi9Odz09>

Meeting ID: 885 7333 9835

Passcode: 911856

One tap mobile

+16699006833,,88573339835#,,,,*911856# US (San Jose)

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Call to Order

8:45AM, July 22, 2021

Roll Call

Roll call: Kristen Birtwhistle, Adam Cheshire, Edward Figueroa, Matt Garber, Kate Hutchinson, Sgt. Mike Kelly, Jon Mendelson, Randy Pinnelli P.A., Peter Ragsdale, Melinda Ramirez Jennifer Rowell, Carrie Wright.

Minutes

[Minutes of 8-12-2021](#)

Attachment 1: SCJoC Board Meeting Minutes Aug 12 2021

Updates from SJCoC Committees

- Data Committee
- System Performance and Evaluation Committee
- Strategic Planning Committee
- Education and Membership Committee

- Coordinated Entry Committee
- Shelter Committee
- 2x2x2 Committee
- Youth Committee
- Ad Hoc Outreach Committee
- Ad Hoc Point in Time Count

Public Comment

1. Public Comment on issues that appear on the 09/09/21 agenda

Action Items

1. Vote: Adopt CES Policy and Procedure Manual

Following the request for revisions from the August meeting, the CES P&P has been revised and is ready for board approval.

Attachment 2: Revised Policy and Procedure Manual

2. Vote: Adopt Point in Time Count 5 Year Analysis

The HMIS Lead Agency has produced an analysis of 5 years of PIT Data. Once approved for release the report will be made available to the public, government agencies and stakeholders.

Attachment 3: PIT 5 Year Analysis

3. Vote: Adopt Data Collaboration and Data Sharing Guidelines

The Data Committee has developed the revised policy recommendations for adoption by the SJCoC Board of Directors, If approved, the Board empowers the Data Committee to execute the policy by developing revisions to the HMIS Policies and Procedures, creating workflow charts, etc

Attachment 4: Recommendations for Data Collaboration and Data Sharing

4. Vote: ESG Recommendations

Review and vote on State ESG Recommendations

Attachment 5: Scoring Ranking 2021 State ESG

5. Vote: Board Expansion

Following up on previous board discussions, the board should consider expanding the size of the board by two positions in this year's election cycle, including one board seat for the YAB chair and one new seat. Then adding two additional seats in the following election cycle.

Attachment 6: Board Roster and Proposed expansion spreadsheet

6. Vote: Establish and ad-hoc Nominating Committee

In preparation for November's annual meeting the Board needs the Nominating Committee to actively solicit applications for open board seats.

Discussion

1. CoC and HHAP Spending Report- Chris Becerra

Per the Board's request, Chris Becerra joins us once a quarter to review and discuss spending on CoC related programs.

Attachment 7: CoC Quarterly Spending

Attachment 8: HHAP Grant 1

Presentations

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Additional Items and Updates

Adjournment

Next meeting October 14, 2021

Board Membership: Kristen Birtwhistle, Adam Cheshire, Edward Figueroa, Matt Garber, Kate Hutchinson, Sgt. Mike Kelly, Jon Mendelson, Randy Pinnelli P.A., Peter Ragsdale, Melinda Ramirez, Jennifer Rowell, Carrie Wright

Minutes: Adam Cheshire

Board, Membership, and Committee meetings:

- Board of Directors: 11 a.m. on the second Thursday of each month; Chair Jenn Rowell
- Coordinated Entry System: time 3PM on the third Monday of each month; Chair Matt Garber
- Data and HMIS: 1 p.m. on the fourth Tuesday of each month; Chair Bill Mendelson
- Education and Membership: 3 p.m. on the third Thursday of each month; Chair Russ Hayward
- System Performance and Evaluation: 9 a.m. on the first Wednesday of each month; Chair Kate Hutchinson
- Strategic Planning: 3 p.m. on the first Tuesday of each month; Co-Chairs Carrie Wright and Tammy Shaff
- Shelter Committee: 8 a.m. every other Thursday; Chair Kristen Birtwhistle
- Outreach Committee: TBD
- Youth Advisory Board: 10 a.m. on the second Friday of the month.