

Board of Directors — Regular Meeting

August 12, 2021 at 11:00 AM

Virtual meeting



Notice: This special meeting of the SJCoC Board of Directors is called in accordance with the SJCoC Charter.

Location Notice: Because of guidance from public health officials, this meeting is being conducted virtually. Log-in information is distributed to the SJCoC General Membership.

Log-In Information:

Join Zoom Meeting

<https://us02web.zoom.us/j/88573339835?pwd=OTI2WU1ZTVNSRmtTektaVjNkbi9Odz09>

Meeting ID: 885 7333 9835

Passcode: 911856

One tap mobile

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Call to Order

8:45AM, July 22, 2021

Roll Call

Roll call: Kristen Birtwhistle, Adam Cheshire, Edward Figueroa, Matt Garber, Russ Hayward, Kate Hutchinson, Sgt. Mike Kelly, Jon Mendelson, Randy Pinnelli P.A., Peter Ragsdale, Melinda Ramirez Jennifer Rowell, Carrie Wright.

Minutes

[Minutes of 7-8-2021](#)

Attachment 1: SCJoC Board Meeting Minutes July 8 2021

[Minutes of 7-22-2021](#)

Attachement 2: SJCoC Board Meeting Minutes July 22 2021

Updates from SJCoC Committees

- Data Committee
- System Performance and Evaluation Committee
- Strategic Planning Committee

- Education and Membership Committee
- Coordinated Entry Committee
- Shelter Committee
- 2x2x2 Committee
- Youth Committee
- Ad Hoc Outreach Committee
- Ad Hoc Point in Time Count

Public Comment

1. Public Comment on issues that appear on the 08/12/21 agenda

Action Items

1. Vote: Approve Moving Unspent SP89 Funds from City of Lodi to Salvation Army

At the request of San Joaquin County's Neighborhood Preservation, the SJCOC Board is asked to vote to move unspent SB89 funds (\$14,645.09) from the City of Lodi to Salvation Army to support their operations in Lodi.

Attachment 3: SB89 CoC Funds

2. Vote: Approve the Addition of an Ad-Hoc Housing Committee

It has come up several times that there is a need to expand committees to further the goals of the SJCOC Strategic Plan. Housing is key to the strategic plan and as such should have its own committee. Director, Jon Mendelson has volunteered to chair the committee.

3. Vote: Affirm CVLIC as the HMIS Lead Agency and Establish Review Process

The MOU between CVLIC and SJCOC for their role as the HMIS Lead Agency will automatically renew. Ahead of this renewal the Board is asked to vote to affirm CVLIC's role and to conduct a review of the HMIS lead using existing tools already approved by the SJCOC Board.

4. Vote: Expand SJCOC Board of Directors

With the increase in committees and increased demand on SJCOC Board of Directors to drive the SJCOC Strategic Plan, several Directors have requested that the Board consider increasing the number of board seats from 13 to 16 or 19. A vote on this matter today will enable the nominations committee to more effectively recruit in the fall.

Attachment 4: SJCOC Board Roster

Discussion

1. CES Policy and Procedure Manual Discussion- Matt Garber, CES Committee Chair

Matt Garber will present the draft of the CES Policy and Procedure Manual for the Board to review and submit feedback (deadline TBD).

Attachment 5: CES Policy and Procedure Manual Draft

2. HMIS Data Sharing- Jon Mendelson, HMIS Lead

The SJCOB Board is being asked consider what conditions we should place on cities and the County if the SJCOB is going to share aggregate CSV-level data. This data is currently shared with the State of California and the Federal Government (HUD).

3. Committee Transparency- Randy Pinnelli, Director

*In an effort to operate with transparency, the SJCOB Board is being asked to discuss how to better communicate out on committee work, including making agendas and minutes publically available.
Attachment 6: Meeting Schedule*

4. Review of CoC Program Competition Scoring Tool- Kate Hutchinson, System Performance and Evaluation Chair

*The SJCOB Board has approved a scoring tool for the upcoming CoC Program Competition. The tool gives applicants with a history of participation in the CoC and track record of successful outcomes in HUD funded programs. This means that existing programs will have a competitive edge in the rating and ranking process and the committee is asking that the board discuss and weigh in.
Attachment 6: CoC Program Competition Scoring Tool*

6. New Vaccination/Testing Requirement for Employees of Congregate Shelters- Jenn Rowell, SJCOB Chair

On August 9, all congregate shelters are required to demonstrate that employees of congregate shelters be fully vaccinated or be tested for COVID once a week. Are there gaps our shelter providers are facing in being compliant with this new mandate and is there a role for the SJCOB to assist.

Presentations

1. Family First Prevention Services Act- Joelle Gomez, Children's Home of Stockton

Additional Items and Updates

Adjournment

Next meeting September 9, 2021

Board Membership: Kristen Birtwhistle, Adam Cheshire, Edward Figueroa, Matt Garber, Russ Hayward, Kate Hutchinson, Sgt. Mike Kelly, Jon Mendelson, Randy Pinnelli P.A., Peter Ragsdale, Melinda Ramirez, Jennifer Rowell, Carrie Wright

Minutes: Adam Cheshire

Board, Membership, and Committee meetings:

- General Membership: 9 a.m. on the fourth Thursday of each month
- Board of Directors: 11 a.m. on the second Thursday of each month; Chair Jenn Rowell
- Coordinated Entry System: time 3PM on the third Monday of each month; Chair Matt Garber
- Data and HMIS: 1 p.m. on the fourth Tuesday of each month; Chair Bill Mendelson
- Education and Membership: 3 p.m. on the third Thursday of each month; Chair Russ Hayward
- System Performance and Evaluation: 9 a.m. on the first Wednesday of each month; Chair Kate Hutchinson

- Strategic Planning: 3 p.m. on the first Tuesday of each month; Co-Chairs Carrie Wright and Tammy Shaff
- Shelter Committee: 8 a.m. every other Thursday; Chair Kristen Birtwhistle
- Outreach Committee: TBD
- Youth Advisory Board: 10 a.m. on the second Friday of the month.