



## Local Rank Tool for Renewal Projects — with rubric

FY 2021 CoC Program Competition

Adopted Aug. 13, 2020

**NAME OF PROJECT:** \_\_\_\_\_

### SCORING INSTRUCTIONS

For full instructions, please consult the Local Rank Tool Instructions sheet that accompanies the Local Rank Tool. For additional technical assistance, please consult the Collaborative Applicant through contact Adam Cheshire at acheshire@sigov.org or 209-468-3399.

THRESHOLD (all projects)	Pass/Fail
Applicant has valid 501(c)3 status or proof of government entity	
Applicant attended informational session (new projects only)	
Applicant submitted Letter of Intent	
Project application material received by deadline	
Application is consistent with the Consolidated Plan	
Applicant has no County, HUD, or OIG findings	
Project complies with 24 CFR part 578	
Application demonstrates required 25% match	
Application will abide by all aspects of Housing First policy	
Project participants will sign a standard lease or rental agreement giving them permanent rights to tenancy in the units supported by/underwritten by CoC Program funds (For Permanent Supportive Housing and Rapid Re-Housing projects only)	

APPLICANT AND PROJECT CAPACITY (28%, 12 points)	Source	Points
1: Active participant in San Joaquin Continuum of Care <i>(Experience and capacity)</i>	CoC records	2 points
2: Annual audit or independent financial review <i>(Experience and capacity)</i>	Application supplement	2 points
3: HMIS participation with active entry of data in past 3 months <i>(Experience and capacity)</i>	CoC records	2 points
4: Data Error Rate for all Personally Identifiable Information <u>in project</u> does not exceed 2% in any one category, or 1% in aggregate. <i>(Experience and capacity)</i>	HMIS — APR Question 6a	2 points
5: Data Error Rate for all Universal Data Elements <u>in project</u> does not exceed 2% in any one category. <i>(Experience and capacity)</i>	HMIS — APR Question 6b	2 points
6: Data Error Rate for all Personally Identifiable Information and for all Universal Data Elements <u>in the agency</u> does not exceed 2% in any one category, or 1% in aggregate. <i>(Experience and capacity)</i>	HMIS — APR Question 6b	2 points
<b>Subtotal</b>		_____

**PROJECT DESIGN (28%, 12 points)**

	<b>Source</b>	<b>Points</b>
<b>1:</b> Project type — PSH or RRH <i>(Local priority)</i>	Application	1 point
<b>2:</b> Project has explicit focus (100% of beds dedicated to population) on one of the following special populations: <ul style="list-style-type: none"><li>• chronically homeless</li><li>• military veterans</li><li>• youth/transition-age youth</li><li>• households with minor children</li><li>• escaping domestic violence</li><li>• LGBTQ community</li></ul> <i>(Local priority)</i>	Application	2 points
<b>3:</b> Project description provides entire scope of the proposed project.  <i>(Application should clearly state • the need the project addresses and how the project proposes to meet that need, • clearly state the benefits of the proposed project, • described how housing will be delivered [scattered site or project-based, rent assistance or leasing], • describe knowledgeably the project target population and how that impacts program delivery.)</i>	Application	4 points
<b>4:</b> Project application demonstrates support services that will assist households to obtain permanent housing <i>(Application should clearly mark and describe • services the project provides in addition to housing • how services will be delivered • services are designed to serve the population and address the needs of the population)</i>	Application	3 points
<b>5:</b> Project application supplement describes how project aligns with SJCoC Strategic Plan on Homelessness <i>(Application should clearly describe • the need gap the program addresses • alignment with action priorities of the SJCoC Strategic Plan on Homelessness)</i>	Application supplement	2 points
<b>Subtotal</b>		_____

**PROJECT PERFORMANCE (45%, 20 points)**

	Source	Points
<u>1:</u> RRH - % of persons enrolled in RRH who exit to permanent housing <i>(System-wide Performance Measure 7)</i>	System Performance report from HMIS	8 points
<u>1:</u> PSH - % of persons enrolled in PSH who exit to or maintain permanent housing <i>(System-wide Performance Measure 7)</i>	System Performance report from HMIS	8 points
<u>2:</u> RRH - % of participants who obtain housing via RRH who return to homelessness within the project year <i>(System-wide Performance Measure 2 — Use SP report in HMIS)</i>	System Performance report from HMIS	4 points
<u>2:</u> PSH - % of participants who obtain housing via PSH who return to homelessness within the project year <i>(System-wide Performance Measure 2 — Use SP report in HMIS)</i>	System Performance report from HMIS	4 points
<u>3:</u> RRH - % of persons 18 and older who obtain housing via RRH who increased total income at exit <i>(System-wide Performance Measure 4 — Use SP report in HMIS)</i>	System Performance report from HMIS	4 points
<u>3:</u> PSH - % of persons 18 and older who obtain housing via PSH who increased total income at exit/retention <i>(System-wide Performance Measure 4 — Use SP report in HMIS)</i>	System Performance report from HMIS	4 points
<u>4:</u> RRH and PSH - Average bed/unit utilization rate <i>(Project Performance — Compare actual households housed to contract; Use most recent calendar year; based on Units, not persons)</i>	Custom report from HMIS and Project Application	4 points
<b>Subtotal</b>		_____

**NAME OF PROJECT:** \_\_\_\_\_

**TOTAL SCORES**

THRESHOLD	All Pass?	
APPLICANT AND PROJECT CAPACITY	Score:	_____
PROJECT DESIGN	Score:	_____

PROJECT PERFORMANCE	Score:	
<b>Total out of 44 possible points</b>	<b>Total</b>	<b>0</b>

**Notes to System Performance and Evaluation Committee:**

— End of Local Rank Tool for Renewal Projects —

**Rubric**

Attended at least 50% of SJCoC general membership meetings in past 12-month period	2
No	0
Yes	2
No	0
HMIS with active data entry	2
No active data entry	0
Yes to both	2
Yes to one	1
Neither	0
Yes	2
No	0
Yes to both	2
Yes to one	1
Yes to neither	0
<b>12 points possible</b>	

**Rubric**

PSH or RRH	1
Other	0
Any 1	2
None	0
1 points per bulleted item	
1 point per bulleted item	
1 point per bulleted item	
<b>12 points possible</b>	

**Rubric**

> 45%	8
40% to 44%	7
35% to 39%	6
30% to 34%	5
25% to 29%	4
20% to 24%	3
15% to 19%	2
10% to 14%	1
0% to 9%	0
≥ 95%	8
90% to 94%	7
85% to 89%	6
80% to 84%	5
75% to 79%	4
70% to 74%	3
65% to 69%	2
60% to 64%	1
0% to 59%	0
0% to 5%	4
6% to 10%	3
11% to 15%	2
16% to 20%	1
> 20%	0
0% to 5%	4
6% to 10%	3
11% to 15%	2
16% to 20%	1
> 20%	0
≥ 30%	4
20% to 29%	3
10% to 19%	2
5% to 9%	1
0% to 4%	0
> 30%	4
20% to 29%	3
10% to 19%	2
5% to 9%	1
0% to 4%	0
> 90%	4
75% to 89%	3
60% to 74%	2
40% to 59%	1
0% to 39%	0

20 points possible