

Board of Directors — Regular Meeting

May 13, 2021 at 11:00 AM

Virtual meeting



Notice: This regular meeting of the SJCoC Board of Directors is called in accordance with the SJCoC Charter.

Location Notice: Because of guidance from public health officials, this meeting is being conducted virtually. Log-in information is distributed to the SJCoC General Membership.

Log-In Information:

Topic: San Joaquin Continuum of Care Board Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/88573339835?pwd=OTI2WU1ZTVNSRmtTektaVjNkbi9Odz09>

Meeting ID: 885 7333 9835

Passcode: 911856

One tap mobile

+16699006833,,88573339835#,,,,*911856# US (San Jose)

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Dial by your location

+1 669 900 6833 US (San Jose)

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Call to Order

11:00AM May 13, 2021

Roll Call

Roll call: Kristen Birtwhistle, Adam Cheshire, Edward Figueroa, Matt Garber, Russ Hayward, Kate Hutchinson, Sgt. Mike Kelly, Jon Mendelson, Randy Pinnelli P.A., Peter Ragsdale, Melinda Ramirez Jennifer Rowell, Carrie Wright.

Minutes

1. Minutes from March 11, 2021
 - a. Attachment 1: March 11 2021 Draft Minutes
2. Minutes from April 26, 2021
 - a. Attachment 2: April 26, 2021 Draft Minutes

Updates from SJCoC Committees

- Data Committee
- System Performance and Evaluation Committee
- Strategic Planning Committee
- Education and Membership Committee
- Coordinated Entry Committee
- Shelter Committee
- 2x2x2 Ad Hoc Committee

Public Comment

1. Public Comment on issues that appear on the 05/13/21 agenda

Discussion, Information, and Action Items

1. Vote: Homebase Proposal for Strategic Plan Implementation

The Strategic Planning Committee is recommending the Homebase Plan for implementing the SJ CoC Strategic Plan. The plan centers on three tasks:

- Driving the strategic plan implementation
- Drafting Annual Progress Report
- Review board structure and facilitate board retreat

The projected cost of the project is \$35,000

- a . Attachment 3: Homebase Proposal for Strategic Plan Implementation

Recommended action: Vote to accept the Homebase Proposal and direct the Strategic Planning Committee to take next steps with Homebase.

2. Vote: Systems Performance Narrative Report

The report first draft was produced by the HMIS Lead Agency; edited, altered, and approved by the Data and HMIS Committee; and finally edited, altered, and approved by the System Performance and Evaluation Committee. A vote of the committee and authorization from Committee Chair Kate Hutchinson authorized final edits. This report is coming to the SJ CoC Board for a vote to approve and release the report.

- a. Attachment 4: Successes, Strengths and Weaknesses- a systemwide review of homelessness responses in San Joaquin County according to HUD Performance and local performance measures.
- b. Attachment 5: Appendix A System Performance Measures 2019-20 Official to HUD
- c. Attachment 6: Appendix B SJCoC Systemwide Performance, Measures Goals and Strategies 02-06-2020

Recommended action: *Vote to approve and release the systems performance narrative report.*

3. Discussion: Project Roomkey Closure & Shelter and Housing Options for Participants

As Project Roomkey winds down, Shelter Committee Chair Natascha Garcia has requested that the board discuss available options for participants and provide additional direction to the committee.

4. Discussion: Encampment Outreach Survey

The survey of persons living in encampments, which was tabled due to COVID is moving forward.

5. Discussion: Future Planning

There have been multiple requests from board members to plan an off-site retreat to discuss board composition, the structure/ staffing of the CoC and future projects such as a Cost of Homelessness study.

Presentations

1. CoC Program Funds Spending Report- Chris Becerra, San Joaquin County Neighborhood Preservation Quarterly update on SJ CoC Program expenses.

- a. Attachment 7: CA-511 03.31.2021 CoC Quarterly Spending Report

Additional Items and Updates

Adjournment

Next meeting

11 a.m. June 10 2021 (Vice Chair Kristin Birtwhistle to facilitate)

Board Membership: Kristen Birtwhistle, Adam Cheshire, Edward Figueroa, Matt Garber, Russ Hayward, Kate Hutchinson, Sgt. Mike Kelly, Jon Mendelson, Randy Pinnelli P.A., Peter Ragsdale, Melinda Ramirez, Jennifer Rowell, Carrie Wright

Minutes: Adam Cheshire

Board, Membership, and Committee meetings:

- General Membership: 9 a.m. on the fourth Thursday of each month
- Board of Directors: 11 a.m. on the second Thursday of each month; Chair Jenn Rowell
- Coordinated Entry System: time TBD; Chair Matt Garber
- Data and HMIS: 1 p.m. on the fourth Tuesday of each month; Chair Bill Mendelson
- Education and Membership: 3 p.m. on the second Tuesday of each month; Chair Russ Hayward
- System Performance and Evaluation: 9 a.m. on the first Wednesday of each month (9:30 a.m. second Wednesday of the month for January); Chair Kate Hutchinson
- Strategic Planning: 3 p.m. on the first Tuesday of each month; Co-Chairs Carrie Wright and Tammy Shaff
- Emergency Shelter/Shelter Operations: 8 a.m. each Thursday; Chair Natascha Garcia