

## San Joaquin Continuum of Care Board of Directors Meeting 11-12-2020

### **Call to Order**

11:00a

### **Roll Call**

- Adam
- Jon
- Matt
- Britton
- John
- Bill
- Randy
- Peter
- Carrie
- Edward
- Jennifer
- Kate

### **Minutes**

- Bill moves to approve as submitted; Second by John, unanimous

### **Updates from SJCoC Committees**

- Bill mentioned that the Data and HMIS Committee is drafting a performance review for the HMIS lead; the committee continues to meet regarding the data dashboard.
- Peter mentioned the HHAP planning and the strategic plan; Homebase provided a proposal to the committee for administrative support for following up on various items related to the strategic plan; consensus from committee to the Board of Directors that there is a role for technical assistance for the implementation plan and Committee did take action for this recommendation to the Board in this regard;
- John mentioned that the Education and Membership committee continues to work on a membership kit and brochure and hope to present to the Board of Directors at next meeting; discussed highlighting success stories on the SJCoC website and mentioned steps Adam took to gather that information;
- Matt discussed that the CES committee met and move forward with the latest version of a draft manual; next steps will be to finalize the work and perhaps develop the document further; also mentioned discussions around possibilities for CES funding and if/how that might be incorporated into the manual;

### **Public Comment**

- Opened 11:13a; no comment; closed 11:13a

### **Discussion, Information and Action Items**

### **Point in Time Count update**

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- Jon mentioned Adam's work in planning; Adam provide an update; Jon suggested a December General Membership meeting focused on the PIT count;

### **FY 2020 Continuum of Care Program Competition Update**

- No plans for a FY 2020 program competition; will stay informed and pass along any updates;

### **Lodi HEAP Project Update and Contingencies**

- Jon discussed the background on this project and funding; mentioned the concerns around delays and the potential for funds to be recaptured by the State;
- John Della Monica provided a report to the Board regarding their progress so far and next steps; confident in approval by the Lodi City Council on December 2; discussed that on December 2 there will be only three members participating in the Council meeting;
- Patrice Clemons provided significant detail on the planning and progress of the progress, including next steps;
- Carrie asked for more detail about acquisition and Patrice mentioned some details about that;
- Bill mentioned that he believed project must be operating by June 30; John confirmed that this was not the case;
- David Kwong mentioned the desire for a backup plan for the project and complete expenditure of funds; funds reallocated must be spent as a capital expenditure so back up plans would be constrained by this concern; expressed concerns for sufficient time for other organizations to successfully expend these funds; David asked on behalf of the Administrative Entity for a status report in December following the Lodi vote;
- Jon suggested that looking at HEAP projects that meet the categorical constraints would be the best candidates for reprogramming HEAP funds from the Lodi project; Adam mentioned that there are two other HEAP projects that meet the criteria;
- John Della Monica reiterated his confidence in the positive outcome and offered some context regarding the delays; highlighted the work of the Lodi Committee on Homelessness in moving this project forward;
- Jon moved to reaffirm the SJCoC's full support of the Harmony Homes project, but to prepare a contingency for a recommendation to reallocate HEAP funds to another HEAP-funded project by the end of 2020 if the Harmony Homes project does not meet critical early December milestones

### **Allocation of Homeless Housing, Assistance, and Prevention Funds**

- Jon asked for discussion and adoption of recommendations, and/or to establish a group of non-conflicted board members
- Jon turned the discussion over to Adam since CVLIHC is an applicant; Adam provided a run down and discussed his thoughts on potential paths forward;
- Jon mentioned falling back on the rankings of the Ad Hoc Review Committee;
- John wants to make sure we follow the strategic plan;
- Bill supported Jon's assertion that the rankings were good to fall back, and also that funds should be allocated based on the strategic plan; mentioned that it was important under the circumstances to be reasonable about who is able to be a decision-maker;

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- Peter asked if the recommendations from the Ad Hoc Review Committee are considered non-conflicted they would make a good platform for decisions; and if the County and City are not following the rankings then maybe this discussion should be tabled until County and City decisions are made;
- Edward agreed with Peter's assertion regarding City and County decisions and suggested waiting;
- Carrie mentioned that the City staff recommendations follow the rankings and that she assumed the CoC would follow the same format;
- Peter mentioned that we have to honor the process that we asked people to participate in;
- Carrie stated that she would not be in favor of continuing the conversation by e-mail;
- Matt mentioned that under state law he believed that conflicts of interest do not include government workers;
- Jon suggested tabling the discussion until a future meeting;
- Edward asked if the General Membership would be the decision maker or the Board; Jon clarified that it is the Board; Carrie mentioned that it would be necessary to delegate that responsibility to a third party because of conflicts;
- Carrie reiterated her concern that there is a process in place that we agreed to in following the rankings;
- Peter moved to accept the scoring recommendations, select an individual to determine project amounts, and bring that back to the Board of Directors for the next meeting; second by John Ledbetter; Jon invoked that as chair according to the charter, he did not see any conflict of interest in all Board members voting regarding the process for HHAP awards, since the scoring and ultimate rankings were done by a non-conflicted committee.
- Roll Call vote:
  - Adam:            yes
  - Edward:        yes
  - Matt:            yes
  - Kate:            yes
  - Britton:        yes
  - John:            yes
  - Bill:             yes
  - Randy:          yes
  - Jenn:            yes
  - Carrie:          yes
  - Jon:             yes

### **Recommendations to General Membership for Changes to the SJCoC Charter**

- Jon recapped the process to develop changes;
- Adam asked to retain the language of San Joaquin County being the Collaborative Applicant;
- Edward suggested an addition for term limits; John stated that this was worth discussion but perhaps not necessary to determine now vs. at a future date; Jon expressed the need for informed leadership at the CoC level which might be curtailed with term limits;
- Randy mentioned that Board members should be required in the Charter to have participated in Committees;

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- Carrie stated that a healthy Board has that rotation and it will be incumbent upon the Board to ensure the viability of new candidates; suggested it should be agendaized for a full discussion but may be too difficult a discussion for this cycle;
- Randy asked about for clarification about the work “contraction”; Kate suggested changing the word to “scope”;
- Bill moved to accept changes as submitted and recommend those changes for adoption to the full General Membership, and to ensure a discussion about Board term limits and requirements for obtaining a seat on the Board at a future Board meeting; Adam seconded; unanimous

### **Board Terms Expiring and Recruitment**

- Adam recapped the process and moved to accept the recommendations as submitted; Bill seconded; unanimous; Peter, Carrie, and Randy abstained;

### **Strategic Plan Ongoing Guidance**

- Tabled to a future meeting;

### **Wintertime Shelter Guidance and Planning**

- Tabled to a future meeting; Edward mentioned that by December 31 Stockton Shelter will no longer be able to provide expanded winter shelter;
- Peter asked about HHAP round 2 timeline: Adam stated that November 30 was the NOFA release deadline and that a Round 2 could be funded using the previous process and that possibility has been discussed within the City and County; Carrie mentioned that she would be asking for authorization for that in her presentation to the Council;

### **Outreach to New Elected Officials**

- Jon mentioned the role of the Education and Membership Committee in this kind of outreach;

### **Presentations**

- none

### **Additional Items and Updates**

- none

### **Board Comments**

- none

### **Adjournment**

- Kate moved; Randy seconded; unanimous, 12:46p