

## San Joaquin Continuum of Care Board of Directors Meeting 10-8-2020

### **Call to Order**

11:01a

### **Roll Call**

- Adam
- Jon
- Edward
- Matt
- John
- Bill
- Peter
- Jennifer
- Carrie
- Mike (11:05a)

### **Minutes**

- Adam moves to approve as submitted/John second: unanimous

### **Updates from SJCoC Committees**

- Data and HMIS: Bill mentioned the meeting was cancelled but will be rescheduled for end of month
- System Performance and Evaluation: Jon mentioned that the Committee has been running the reallocation tool through trials and the work continues
- Strategic Planning: Peter mentioned Committee discussed a tool to evaluate plan goal implementation; Amanda from Homebase will join for the November meeting to discuss resources for implementation; Tracy City Council adopted plan on October 6; Jon mentioned that plan discussions scheduled October 20 for Manteca and October 21 for Lodi;
- Education and Membership: John mentioned that work continues on the membership kit;
- Resource Development: Jon mentioned that the Committee is seeking a new mission and will work toward that goal
- Coordinated Entry: Matt mentioned that the fourth Monday will be the new meeting date and looking forward to resuming the work of drafting a manual;
- Shelter Committee: Jon mentioned Shelter Survey and Shelter HHAP review; Edward reported that providers are being invited to present on their operations; working on Project Roomkey exit plan; COVID updates from health care providers; two unsheltered homeless women recently invited to join the Committee;

### **Public Comment**

- Opened 11:14a; no comment; closed 11:15a

### **Discussion, Information and Action Items**

#### **Consider and Approve survey of Unsheltered Homeless**

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- Kayce Rane was invited to present regarding this effort; discussed the impetus for the development of this survey and the types of information the survey is designed to determine; walked through the survey; discussed the process to develop the survey and the individuals involved; how the survey will be implemented with the homeless; highlighted the plan to pay both individuals giving and taking the survey in order to improve outcomes, and the need for a funding source;
- Jon called for Board comments
- Bill asked for the target number of interviews: Kasey stated 200 – 300 is the goal in order to disaggregate the data; Bill went on to ask where the surveys will be taken and highlighted concerns around needing to determine the geography associated with the data: Kasey stated that the intention is to go out to a wide variety of locations;
- Carrie asked why this is coming from the Shelter committee: Kasey stated that this is designed to support the unsheltered's desire and willingness to access shelter; Carrie asked for clarification that the Board is expected to approve today: Jon stated that this is for information and feedback with the intention to approve at a later date;
- Kasey mentioned the overlap with the PIT Count and Adam's concerns around volunteer fatigue;
- Jon asked about the protocols for the safety of survey takers: Kasey stated that regarding general safety – surveys will be conducted in teams of three with existing outreach efforts in the afternoon; regarding COVID, they are seeking PPE and assuming surveyors follow protocols it is safe;
- **John stated that Jon should be provided authority to act on behalf of the Board on this item and moved for Jon to move forward and work with the Committee; Bill second**
- **Passed unanimous, Carrie abstained**
- Jon mentioned that he will take into consideration that this effort will not compete with the PIT Count, and will act to provide SJCoC approval of the content of the survey but will not provide official SJCoC comment on whether or not other agencies should underwrite the survey cost

### **Point in Time Count Update**

- Jon asked Adam to provide an update on the process so far; Carrie and Jon volunteered to be a part of a Stockton PIT Count Committee, and Adam mentioned that the smaller cities have active Committees already;

### **FY 2020 Continuum of Care Project Competition Update**

- Jon highlighted that there is no update and theorized on possible iterations of what HUD might decide going forward;

### **Recommendations to General Membership for Changes to SJCoC Charter**

- Jon discussed possible changes to the Charter and the intention behind those; talked about improvements to the process to establish new standing committees and how to well-define the roles of committees;
- Carrie highlighted some comments she had regarding changes;

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- Adam asked for a tentative timeline for bringing changes to the General Membership; **Board agreed that November 19 would be the “annual meeting” for purposes of Charter changes and new Board members;**

### **Board Terms Expiring and Recruitment**

- Jon discussed the process for seeking new Board members;
- Edward asked about the HMIS Lead Agency slot and clarified that Bill currently holds that seat and asked if Jon will be applying for that seat. Jon mentioned that the Lead Agency hasn't decided. Edward went on to ask who will be making recommendations for open seats: **Adam Cheshire, John Ledbetter, Jennifer Rowell, and Edward Figueroa volunteered to serve on the Committee, Adam volunteered to facilitate.**

### **Response to San Joaquin County Civil Grand Jury Report on Homelessness**

- Jon mentioned that Carrie suggested a response from the SJCoC
- Adam highlighted the responses from County, Sheriff and DA and suggested that those should inform the response from the SJCoC;
- Edward and John highlighted the Grand Jury request for support for the Program Administrator – Homeless Initiatives position and that a concerted effort to support that initiative should be engaged;
- **Adam moved to approve authorization to create a response, Jennifer seconded. Approved unanimously**

### **Guidance to Administrative Entity Regarding Round 2 ESG-CARES-CV Funds**

- Jon pointed the Board to Attachment 5 and discussed the various activities emphasized and recommended by the SJCoC to the Administrative Entity
- Edward asked about how the percentages were established: Jon discussed the Admin cap determined by the NOFA, and stated that given the emphasis in this round is for rapid re-housing that the percentage reflected the State's priority while still leaving significant support for shelter and outreach
- Bill suggested that prevention should be eliminated as an activity as the NOFA clarifies that activity would only be allowed if all homeless individuals are housed
- Edward asked for clarification about how RRH dollars can be used, for example utility payments: Jon stated that funds can only be used for rent, and Bill provided additional detail; Edward then asked if there are units available to assist people, how far can that money go under the present circumstances, and how will the dollars be spent if units aren't available: Bill provided some possible strategies around improving outcomes in the implementation of RRH program funds, clarified that there is not a maximum amount that can be used for a household, and that shared housing is an eligible expenditure for someone who is literally homeless moving into a permanent housing situation with a rental agreement or lease; Edward mentioned that he felt that CVLIHC staff should recuse because they will be the likely recipient of funds, there was no action from the Board regarding this concern.
- **Bill moved to submit draft guidelines without mention of prevention, John seconded**
- **Roll call vote:**

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- **Adam:**           **abstain**
- **Edward:**       **yes**
- **Matt:**           **yes**
- **John:**           **yes**
- **Bill:**           **yes**
- **Jenn:**          **yes**
- **Jon:**           **yes**

**Additional Items and Updates**

- none

**Board Comments**

- none

**Adjournment**

12:59p - Bill moved/Adam second unanimous