

Board of Directors — Regular Meeting

Dec. 10, 2020, at 11 a.m.

Virtual meeting



Notice: This regular meeting of the SJCoC Board of Directors is called in accordance with the SJCoC Charter.

Location Notice: Because of guidance from public health officials, this meeting is being conducted virtually. Log-in information is distributed to the SJCoC General Membership.

Log-In Information:

<https://us02web.zoom.us/j/84635655123?pwd=U2I0bC9BWFBscORITHNMWHk4WXIhdz09>

Meeting ID: 846 3565 5123

Passcode: 301671

Dial by your location

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Call to Order

11 a.m. Dec 10, 2020

Roll Call

Roll call for: Adam Cheshire, Edward Figueroa, Matt Garber, Kate Hutchinson, Mike Kelly, Britton Kimball, John Ledbetter, Bill Mendelson, Randy Pinnelli, Peter Ragsdale, Jenn Rowell, Carrie Wright, Jon Mendelson

Minutes

1. Minutes from 11-18-2020 special meeting
 - a. Minutes not yet available

Updates from SJCoC Committees

- Data Committee
- System Performance and Evaluation Committee
- Strategic Planning Committee
- Education and Membership Committee
- Resource Development Committee
- Coordinated Entry Committee
- Shelter Committee

Public Comment

1. Public Comment on issues that appear on the 12-10-20 agenda

Discussion, Information, and Action Items

1. Point in Time Count update

Update from the Data and HMIS Committee regarding any needed action to prepare for 2021 Point in Time Count of the Sheltered Homeless; confirmation of HUD acceptance of SJCoC request for exemption from 2021 Point in Time Count of Unsheltered Homeless.

- a. [Unsheltered Point in Time Count postponement announcement — “Attachment 1”](#)

Recommended action: Take action necessary to prepare service providers for 2021 PiT of Sheltered Homeless.

2. FY2020 Continuum of Care Project Competition update

New information regarding FY2020 CoC Program Competition. Likely continuation of existing projects, and looking toward FY2021 for next competition.

Recommended action: Prepare for automatic renewal in lieu of FY2020 Program Competition, and prepare to respond to FY2021 Program Competition.

3. Lodi HEAP project update and contingencies

On Dec. 2, the Lodi City Council approved the Harmony Homes permanent supportive housing project, which is funded by HEAP. According to the timeline provided by Lodi, this step means that the City of Lodi should be able to expend HEAP funds before the State recapture deadline of June 30, 2021. The SJCoC Board previously agreed that if this critical Dec. 2 deadline was met that it would continue to support the Harmony Homes project in expenditure of HEAP funds.

Recommended action: Continue to monitor Harmony Homes project and offer City of Lodi any support that will ensure the project's success and timely expenditure of funds.

4. Approval of new version of SJCoC Reallocation Tool

The SJCoC System Performance and Evaluation Committee has revised the Reallocation Tool, which is used during the annual CoC Program Competition, to better evaluate programs' ability to prevent returns to homelessness and to include a performance measure related to the length of time between enrollment in a project and placement into permanent housing.

a. [SJCoC Reallocation Tool — "Attachment 2"](#)

Recommended action: Approve new version of SJCoC Reallocation Tool as recommended by the System Performance and Evaluation Committee.

5. Allocation of Homeless, Housing Assistance and Prevention funds

The SJCoC Board has previously decided to affirm the process for allocating HHAP funds through a joint effort with the City of Stockton and San Joaquin County, restated the commitment to allocating amounts according to the percentages in eligible expense categories as described to the State of California, and accepted the scoring of a conflict-of-interest-free ad-hoc scoring committee.

a. [HHAP scoring breakdown— "Attachment 3"](#)

Recommended action: Allocate funds according to the scoring results from the scoring committee.

6. Priorities for HHAP Round 2 funds

The State is issuing a Notice of Funding Availability for the second round of HHAP funding, and Continuums of Care are eligible recipients. The City of Stockton and San Joaquin County are also eligible recipients of funding. The SJCoC should take necessary action to ensure it receives HHAP Round 2 funds, and should take the necessary steps to arrange for strategic disbursement of funds to local projects/subrecipients in alignment with the action priorities of the San Joaquin Community Response to Homelessness strategic plan.

a. [State HHAP 2 Notice of Funding Availability — To be distributed](#)

Recommended action: Determine whether or not to enjoin another joint awards process with the City of Stockton and San Joaquin County prior to responding to State NoFA.

7. Technical Assistance for future scoring committees

The Strategic Planning Committee formally recommends to the Board of Directors that funds be identified and set aside for technical assistance to enable better and more informed scoring of future grant opportunities scored and prioritized by the SJCoC, San Joaquin County, etc.

Recommended action: Approve recommendation that the SJCoC seek technical assistance to help improve the grading and scoring proficiency of scoring committees, and authorize the Chair to apply for technical assistance/capacity building funding as opportunities become available.

8. HMIS Vendor Performance Measures

The Data Committee formally recommends the Board of Directors adopt the submitted HMIS Vendor Performance Measures, which will enable the committee to conduct a review of the current HMIS Lead Agency in preparation of renewal of the HMIS MOU in August 2021.

a. [DRAFT HMIS Vendor Performance Measures — “Attachment 4”](#)

Recommended action: Adopt the HMIS Vendor Performance Measures recommended by the Data Committee.

9. Tracking Progress toward Strategic Plan action goals

The Strategic Planning Committee has developed a tool to track progress toward the action goals presented in the San Joaquin Community Response to Homelessness strategic plan. This tool and body would enable the SJCoC to track progress and respond to community requests regarding the creation of new beds of shelter, permanent housing, and reduction in unsheltered homelessness.

Recommended action: Adopt the Strategic Plan Outcome Tracking (SPOT) tool, and affirm the Strategic Planning Committee as the entity responsible for tracking outcomes.

10. Outreach to new elected officials

Discussion of strategy to reach out to newly elected officials/leaders in San Joaquin County, cities in San Joaquin County, and local state representatives to ensure future leadership is aware of the SJCoC and current efforts to strategically address homelessness.

Recommended action: Continue to outreach to newly elected officials to educate them about the CoC, explain the CoC’s role as the backbone agency for a response to homelessness, and bring them up to speed regarding the San Joaquin Community Response to Homelessness strategic plan and actions already taken toward meeting that plan’s action goals.

11. Agenda building for new Board of Directors

Onboarding ideas, including a “retreat” just focusing on CoC, board term limits, overall goal and purpose of the CoC, etc.

Recommended action: Place items on the agenda for the first SJCoC Board meeting for 2021.

Presentations

Additional Items and Updates

Adjournment

Next meeting

11 a.m. Jan. xx, 2020

Board Membership: Adam Cheshire, Edward Figueroa, Matt Garber, Kate Hutchinson, Sgt. Mike Kelly, Britton Kimball, John Ledbetter (vice chair), Bill Mendelson, Jon Mendelson (chair), Randy Pinnelli P.A., Peter Ragsdale, Jennifer Rowell

Minutes: Adam Cheshire

Board, Membership, and Committee meetings:

- Board of Directors: 11 a.m. on the second Thursday of each month; Chair Jon Mendelson
- General Membership: 9 a.m. on the fourth Thursday of each month, every other month; Chair Jon Mendelson
- Coordinated Entry System: time TBD; Chair Matt Garber
- Data and HMIS: 1 p.m. on the fourth Tuesday of each month; Chair Bill Mendelson
- Education and Membership: 3 p.m. on the second Tuesday of each month; Chair John Ledbetter
- Resource Development: time TBD; Chair Wayne Richardson
- System Performance and Evaluation: 9 a.m. on the first Wednesday of each month; Chair Melanie Estarziau
- Strategic Planning: 3 p.m. on the first Tuesday of each month; Chair Peter Ragsdale
- Emergency Shelter: 8 a.m. each Thursday; Chair Kristen Birtwhistle