

Board of Directors — Regular Meeting

Jan. 14, 2020, at 11 a.m.

Virtual meeting



Notice: This regular meeting of the SJCoC Board of Directors is called in accordance with the SJCoC Charter.

Location Notice: Because of guidance from public health officials, this meeting is being conducted virtually. Log-in information is distributed to the SJCoC General Membership.

Log-In Information:

<https://us02web.zoom.us/j/84635655123?pwd=U2I0bC9BWFBscORITHNMWHk4WXIhdz09>

Meeting ID: 846 3565 5123

Passcode: 301671

Dial by your location

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Call to Order

11 a.m. Dec 10, 2020

Roll Call

Roll call for: Adam Cheshire, Edward Figueroa, Matt Garber, Kate Hutchinson, Mike Kelly, Britton Kimball, John Ledbetter, Bill Mendelson, Randy Pinnelli, Peter Ragsdale, Jenn Rowell, Carrie Wright, Jon Mendelson

Minutes

1. Minutes from 11-18-2020 special meeting
 - a. Minutes provided as "Attachment 1"

2. Minutes from 12-10-2020 regular meeting
 - a. Minutes provided as “Attachment 2”

Updates from SJCoC Committees

- Data Committee
- System Performance and Evaluation Committee
- Strategic Planning Committee
- Education and Membership Committee
- Resource Development Committee
- Coordinated Entry Committee
- Shelter Committee

Public Comment

1. Public Comment on issues that appear on the 01-14-21 agenda

Discussion, Information, and Action Items

1. Vote on SJCoC Board Officers for 2021

According to Charter, new officers should be decided by the Board of Directors at the convening of each new iteration of the Board. The Charter also stipulates that the Board shall determine if the Secretary will be responsible for taking of the minutes of each SJCoC Board and General Membership meeting.

- a. SJCoC Board of Directors 2021 roster — “Attachment 3”

Recommended action: Nominate and approve a Chair, Vice Chair, and Secretary for the 2021 year.

2. Consideration of Board Member to replace departing member

Britton Kimball has announced he will resign his position on the Board for reasons unrelated to performance, ethics, or membership. Britton’s term is through the end of 2021. According to the Charter, it is under the Board’s purview to appoint a new Board member to fill the remainder of Britton’s term.

Recommended action: Discuss potential candidates to fill the remainder of the departing Board members’ term.

3. Point in Time Count update

Update from the Data and HMIS Committee regarding any needed action to prepare for 2021 Point in Time Count of the Sheltered Homeless; confirmation of HUD acceptance of SJCoC request for exemption from 2021 Point in Time Count of Unsheltered Homeless.

Recommended action: Take action necessary to prepare service providers for 2021 Point in Time Count of Sheltered Homeless.

4. FY2020 Continuum of Care Project Competition update

New information regarding FY2020 CoC Program Competition. Likely continuation of existing projects, and looking toward FY2021 for next competition.

Recommended action: Prepare for automatic renewal in lieu of FY2020 Program Competition, and prepare to respond to FY2021 Program Competition.

5. Approve Memorandum of Understanding determining Collaborative Applicant for 2021

San Joaquin County has acted as the Collaborative Applicant on behalf of the San Joaquin Continuum of Care since 1996. The Collaborative Applicant is tasked with submitting the annual CoC Program Competition application, drawing down funds from the federal government for CoC and other grants, is eligible to receive CoC Planning funds and other administrative funds, and acts as the Administrative Entity for a number of other funding sources that impact homelessness.

a. Memorandum of Understanding with San Joaquin County — “Attachment 4”

Recommended action: Authorize the Chair to sign a Memorandum of Understanding selecting San Joaquin County as the Collaborative Applicant for the SJCoC for 2021.

6. COVID-19 vaccine priority guidance for homeless population in San Joaquin County

Health care providers are in the process of preparing for distribution of COVID-19 vaccine, including to persons experiencing homelessness. Congregate facilities such as homeless shelters are in Phase 2 of vaccination priority according to the State of California’s COVID-19 vaccination plan. Vulnerable populations, including those with pre-existing conditions, are also in Phase 2. Guidance from the Centers for Disease Control and Prevention suggest that CoCs be active in facilitating communications between Public Health agencies and homeless service providers to ensure those providers are included in vaccine rollout plans. Community Medical Centers is discussing plans that would prioritize those at highest risk from COVID specifically within the homeless population, in order generally: Residents of Project Roomkey/Homekey (due to identified risk factors), stayers in congregate shelters (due to risk of the environment), stayers in other non-congregate facilities, and those in encampments (lowest risk among literally homeless). When vaccines become available, the SJCoC will have a role in helping connect shelter and service providers to CMC and other health care providers so that vaccines can be distributed to the homeless population.

Recommended action: Adopt as official SJCoC policy the priority guidance of Community Medical Centers regarding COVID vaccines, engage Public Health and homeless service providers to ensure service providers are included in vaccine rollout plans, and respond to any future CMC requests for assistance in informing service providers to ensure timely disbursement of COVID vaccine.

7. HHAP Round 2 priority discussion

The State of California has published a Notice of Funding Availability for Homeless Housing And Prevention Round 2 funding. Priorities for expenditure according to the NoFA include addressing

identified need gaps in the community, leveraging funding from other sources, and response to COVID-19 and support of Project Roomkey residents.

The Strategic Planning Committee on 01-05-21 recommended that the priorities for HHAP Round 2 are: Increase affordable housing stock; Filling gaps on partially funded HHAP Round 1 capital projects that cannot get to threshold operation without full funding; Filling regional gaps; Negotiating CoC admin dollars for technical assistance and communications. The Committee also recommended that Stockton focus its HHAP Round 2 allocation entirely on expanding permanent housing, while the County and CoC prioritize filling gaps on partially funded HHAP Round 1 capital projects outside Stockton, addressing regional gaps, and expanding permanent housing.

Recommended action: Discuss, amend, and approve local priorities for HHAP Round 2 in alignment with the San Joaquin Response to Homelessness strategic plan and State priorities for HHAP as recommended by the Strategic Planning Committee.

8. Countywide Shelter Support and Expansion Plan

In response to widespread interest in expanding emergency shelter beds as expressed through HHAP Round 1 applications, as well as recent discussions at the San Joaquin County Board of Supervisors, the Shelter Committee is developing a rough plan to increase emergency shelter bed capacity throughout the County. Anticipated plan components include examination of establishing low-barrier shelters proposed by Lodi, Manteca, and Tracy; support of shelter and service expansions proposed or enjoined by Stockton Shelter, Gospel Center Rescue Mission, and other Stockton-area shelters; and costs thereof.

Recommended action: Provide direction and comment to the Shelter Committee regarding development of the plan.

9. Strategic Planning Dollars

The SJCoC has \$61,987 to utilize for Strategic Planning from the HHAP grant. To improve the strategic allocation of limited resources to projects that will positively impact strategic planning, funds can be used in part to employ technical assistance and outside guidance to develop ranking tools and scoring committee processes to ensure funding of the projects that will have the highest impact in alignment with the strategic plan. Other potential uses for this strategic planning funding include laying the legal and infrastructure foundation for the CoC to potentially become its own nonprofit or fiscal sponsor to better serve homeless households and homeless service providers in the San Joaquin County area. Other options are also possible. Funding must be spent by 2025.

Recommended action: Introduce topic for Board consideration, and table to future agenda for more robust discussion and prioritization.

10. Education for new elected officials — substantial effort from Education Committee

This item is a placeholder to ensure adequate time to discuss plans from the most recent Education Committee meeting, and approve committee guidance to provide education and resources to elected officials and the general public.

Recommended action: Consider, amend, and approve plans for public education provided by the Education Committee.

11. Agenda building for 2021

The SJCoC Board of directors should set any specific priority goals for each committee in alignment with SJCoC Charter. These priority goals should be within committees' chartered scope, and would be in addition to (rather than instead of) current tasks. Potential recommendations include:

- a. Convene already approved ad hoc committee to evaluate Collaborative Applicant's performance, and to consider how the SJCoC could utilize administrative dollars for SJCoC capacity building.
- b. System Performance and Evaluation to establish project performance criteria and tools for emergency shelter projects
- c. Strategic Planning to track progress toward the action goals enumerated in the San Joaquin Community Response to Homelessness strategic plan
- d. Education Committee to create resources describing the priorities of the strategic plan for distribution to all local policy makers and members of the public; to create materials that can be passed out to homeless individuals seeking help and assistance
- e. Coordinated Entry to establish priorities and policy for Coordinated Entry System; to coordinate efforts between outreach and other local efforts to maximize connections of homeless individuals to services and ensure any other strategic planning efforts of the CoC include CES components
- f. Resources to seek out qualified parties (likely HUD, HomeBase, or similar consultants) to provide technical assistance to ranking and review processes conducted by the SJCoC in support of strategic planning
- g. Emergency Shelter to provide guidance and support to communities and service providers throughout San Joaquin County to stand up expanded shelter efforts in all major County cities.

Recommended action: Introduce topic for Board discussion, and direct committees to work on agreed-upon priority goals.

Presentations

Additional Items and Updates

Adjournment

Next meeting

11 a.m. Feb. 11, 2020

Board Membership: Kristen Birtwhistle, Adam Cheshire, Edward Figueroa, Matt Garber, Russ Hayward, Kate Hutchinson, Sgt. Mike Kelly, Britton Kimball, Jon Mendelson, Randy Pinnelli P.A., Peter Ragsdale, Jennifer Rowell, Carrie Wright

Minutes: Adam Cheshire

Board, Membership, and Committee meetings:

- General Membership: 9 a.m. on the fourth Thursday of each month, every other month
- Board of Directors: 11 a.m. on the second Thursday of each month; Chair Jon Mendelson
- Coordinated Entry System: time TBD; Chair Matt Garber
- Data and HMIS: 1 p.m. on the fourth Tuesday of each month; Chair Bill Mendelson
- Education and Membership: 3 p.m. on the second Tuesday of each month; Chair TBD
- Resource Development: time TBD; Chair TBD
- System Performance and Evaluation: 9 a.m. on the first Wednesday of each month (9:30 a.m. second Wednesday of the month for January); Chair Kate Hutchinson
- Strategic Planning: 3 p.m. on the first Tuesday of each month; Co-Chairs Carrie Wright and Tammy Shaff
- Emergency Shelter: 8 a.m. each Thursday; Chair Kristen Birtwhistle