



Board of Directors **MINUTES** Meeting

Date and Time: Thursday, August 8, 2019, 11:00AM - 1:00PM

Meeting Location: Housing Authority of the County of San Joaquin, 2575 Grand Canal Blvd., Stockton CA, 95207

Required Members: Scott Carney, Adam Cheshire, Lakshmi Dhanvanthari, MD, Sgt. Mike Kelly, John Ledbetter, Bill Mendelson, Jon Mendelson, Peter Ragsdale, Jennifer Rowell;

Absent: Britton Kimball, Randy Pinnelli, PA.,

Guests: Carrie Wright, Director of Economic Development, City of Stockton, Tori Verber-Salazar, District Attorney, San Joaquin County

Minutes: Randy Pinnelli, PA (via notes provided by Adam Cheshire)

ITEM	DISCUSSION	ACTION	RESPONSIBLE
I. Call to Order			
	Meeting called to order 11:00AM (quorum 11:16AM)		Jon Mendelson
II. Approval of Minutes			
	<p>7/11/2019 meeting minutes reviewed</p> <ul style="list-style-type: none"> • Scott stated that the minutes did not accurately reflect the conversation between him and Adam under “Additional Items” as written. Scott asserted that he did not in fact raise a concern about violations of the Brown Act in regards to the e-mail vote or the noticing of Board of Directors meetings but used the Brown Act example only as “an analogy”; Adam stated that he stood by the accuracy of those notes despite Scott’s objections <p>7/3/19 Board of Directors Special E-mail Meeting Minutes (Attachment 2)</p>	<p>Approval: Motion: Mike, Second: Bill (Jon abstained)</p> <p>Approval: Motion: , Second: Status not included in notes provided - RP</p>	
III. Old Business			
	<ul style="list-style-type: none"> • Strategic Plan update regarding CESH and City of Stockton funding processes, including City RFP • Board examined the revised Scope of Work for a strategic Planning consultant RFP. <ul style="list-style-type: none"> - Peter discussed the conversation per the last Strategic Planning Committee meeting, indicating that the City of Stockton agreed to define deliverables for the City and work to make the process of reapplication as easy as possible for 	<ul style="list-style-type: none"> • Revised Scope of Work for Strategic Planning consultant RFP - approved. Motion: John, Second: Jennifer – 8 yes , 1 No (Adam) 	

ITEM	DISCUSSION	ACTION	RESPONSIBLE
	<p>those who already applied for the previous RFP.</p> <ul style="list-style-type: none"> - Adam was asked to explain his written feedback. - Scott stated that the City has not issued an RFP to date and described the City's goals in meeting the requirements of AB101. - Peter highlighted that no single entity within the CoC has the resources to develop effective solutions to homelessness which necessitates collaborative approaches and explained some concerns from the City of Lodi regarding the fact that other cities in the CoC were not mentioned in the revised Scope of Work as originally contemplated. - Several committee members reiterated and discussed their feelings that any plan should reflect a clear and explicit regional approach. <p>• CoC Program Competition: Continuum of Care FY2019 Program Competition is open; discussion and implementation of timeline and required actions to comply with NOFA, including establishment of any special meeting dates for approval of local rank results and overall CoC approval. – Attachment #3 CoC FY2019 NOFA</p> <ul style="list-style-type: none"> - Jon recapped the LOI and new project meeting, and conversation at the meeting of the System Performance Committee regarding reallocation. Jon explained HUDs expectations around the reallocation process, highlighted differences between reallocation and bonus funding. The committee will address confusion in the reallocation process and seek to develop a strong process for FY 2020 to establish objective standards regarding what constitutes a low performing program and how projects are judged on those standards. Jon reiterated the decision that reallocation will not happen this cycle but planning to ensure a strong process for 2020 will begin by the System Performance Committee immediately following the FY 2019 Competition. - John asked if the System Performance committee going to 		

ITEM	DISCUSSION	ACTION	RESPONSIBLE
	<p>be the review board.</p> <ul style="list-style-type: none"> - Jon affirmed this and also clarified that this process is specific to CoC funds only and does not apply to other funding sources. - Bill added that while this process does not directly apply to other sources, the same standards should be applied to things like ESG funding. - Jon mentioned that the committee will likely suggest that distinction. - Peter mentioned his experiences in Albany with reallocation being a “painful” process, and should be as transparent as possible to lessen the pain. - Jon acknowledged this as being part of the decision for not engaging in reallocation this year and went on to discuss next steps for the FY 2019 process including the special meeting and formation of a review committee. - Bill indicated that there will likely be a domestic violence bonus project from Women’s Center through a partnership with CVLIHC. - Jon asserted that it would be appropriate for the Board to approve that combination going forward per the LOI language, but was a clear option because of LOI language regarding unforeseen items in NOFA. - Board agreed that CVLIHC was compliant with all requirements under the LOI. - Jon requested consensus discussion rather than a formal vote and asked for objections. There were none. - Peter offered assistance from HACSJ through rental assistance. 		
IV. New Business			
	<ul style="list-style-type: none"> • SJCoC policies regarding distribution of agendas and attached documents, notice of meeting, conduct of special or online meetings, emergency action without prior notice on agenda, etc. • Discussion of board voting: 	<p>Decision to update language to the section within the Charter referring to notice,.</p> <p>Motion: Bill, Second: Peter; approved unanimously.</p>	<ul style="list-style-type: none"> •

ITEM	DISCUSSION	ACTION	RESPONSIBLE
	<ul style="list-style-type: none"> - Jon discussed the need for change to charter vs. simple clarification, and made suggestions for how the Board might handle special meetings/online meetings/emergency actions. - Scott expressed concern that the Board is not following the provisions of its own charter. - Bill indicated that the CFR does require charter and specifies what it should include, and that it is approved by membership only, not HUD or any other body. - Jon asserted that if the general membership feels the Board is in violation of the charter, the membership can and should remove those who are in violation. - Peter stated that it is impossible to get a volunteer board to routinely meet without making the process as easy as possible in consideration of and respect for people's time. - Bill recounted the discussion within the charter committee in which they decided at that time that e-mail votes were not prohibited by the charter and therefore allowed, specifically to reflect the need to have a process for meeting deadlines efficiently. - Lakshmi stated that if the Brown Act does not apply this means the Board is not obligated to those regulations and should have flexibility for timely meetings as needed. Jon indicated his desire to add language to charter making this clear. • Board of Directors membership, Nominating Committee/ solicit board members for 2020 - Adam to provide details on terms of each member to full board (completed 8-8-19). - Bill suggested that the nominating committee should ask agencies that receive CoC and/or ESG funds to nominate board members with lived experience. - John stated that we need to continue to encourage regional participation. - Adam agreed to conduct general solicitation and volunteers to participate in the nominating committee; 	<p>Nominating Committee created consisting of: Jon, Bill and Mike.</p>	

ITEM	DISCUSSION	ACTION	RESPONSIBLE
V. Standing Committees			
<p>1. Coordinated Entry System</p> <p>2. Data and HMIS</p> <p>3. Education and Membership</p> <p>4. Resource Development</p> <p>5. System Performance and Evaluation</p> <p>6. Strategic Planning</p>	<ul style="list-style-type: none"> • Coordinated Entry System - Adam talked about the self-assessment; - Bill mentioned that committee will decide what they would like the CES to look like. • Data and HMIS - Peter asked for discussion about info graphic, - Adam highlighted the dashboard. - Mike asked a question regarding HMIS, stating that Manteca has no numbers in HMIS as HOPE is no longer entering data, and is interested in determining if Douglas Montandan from Love, INC. could pick up the work. - Bill indicated that Doug was reached out to but has not followed up. - Bill also indicated that HOPE has not been entering data but just had someone added as user. • no discussion or action • no discussion or action • No discussion or action • No discussion or action 	<p>Next Meeting:10/7/19 1:00-2:00P (1st Monday of the month) FRRC 509 W. Weber Ave. #103</p> <p>Next Meeting: 8/27/19 1:00-2:00P (last Tuesday of the month) 2431 W. March Lane #350</p> <p>Next Meeting: 8/13/19 3:00-4:00P (2nd Tuesday of the month)2575 Grand Canal Blvd.</p> <p>Next Meeting:</p> <p>Next Meeting:</p> <p>Next Meeting: 9/3/19 3:00-4:00P (1st Tuesday of the month) 2575 Grand Canal Blvd.</p>	
VI. Sub-committees			
	<ul style="list-style-type: none"> • Note: (from Governance Doc.) "Strategic Planning Sub-committees may include Housing, Prevention, Law & Justice, and other sub-committees deemed necessary by this committee." 		
VIII. Additional Items			
	(Not on the Agenda)		

ITEM	DISCUSSION	ACTION	RESPONSIBLE
	<ul style="list-style-type: none"> • Peter mentioned that HACSJ is not applying for additional VASH because of an inability to get folks into housing, and mentioned the possibility of utilizing \$50k from City of Stockton mitigation fund to work with County on replicating the San Rafael model. • Jon mentioned the town hall meeting in Lodi in which he will be participating. • Scott mentioned that EDD is hiring for a housing manager position, up to \$108,000 base salary. 		
VIX. Adjourn			
	Meeting Adjourned at 12:42	Motion: Peter, Second: Bill	
X. Next Meetings			
	<p>Thursday September 12th, 2019 11:00AM – 1:00PM</p> <p>General Membership Meeting 8/22/29 9:00-10:30</p>	<p>San Joaquin County Housing Authority Offices, 2575 Grand Canal Boulevard, Stockton, CA 95207</p> <p>Stockton Civic Memorial Auditorium</p>	



Supplemental Report for Action from July 3, 2019
Recommendation of consultant for Strategic Plan

To the Board of Directors

The Strategic Planning Committee received a request from the Mayor's Office, representing the City of Stockton, regarding the selection process for a consultant to perform work required to develop a comprehensive strategic plan to address homelessness. The strategic plan is required of funding streams from the State of California, including but not limited to C.E.S.H. funding. The plan is to be funded by co-agreement between the City of Stockton, which is acting from direction of the City Council, and the SJCoC, which will act as a subrecipient or will designate a sub-recipient of C.E.S.H. funding for this purpose.

Several potential vendors were contacted by the Mayor's Office to respond to a proposal to perform the strategic plan work in cooperation with the Strategic Planning Committee of the SJCoC. Two responses were received. The merits of both proposals were discussed by the Strategic Planning Committee, which unanimously recommended the San Joaquin Continuum of Care Board of Directors recommend that respondent Home Base be selected as the successful vendor.

As the process of identifying a vendor requires input from the SJCoC, and initially envisioned selection of a vendor prior to July 1, the Strategic Planning Committee recommended that the SJCoC Board of Directors formally recommend Home Base as a preferred vendor to ensure the process continued as timely as possible.

As a result, the Chair of the San Joaquin Continuum of Care called for an online vote of the SJCoC Board of Directors on July 3.

As of July 10, the Chair issued the following message:

"Bill, Adam, John, Jennifer, Lakshmi. I will also vote yes, giving a majority of the 11-member Board in favor."

Dissent was received from board member Scott Carney, who expressed concern that the process did not match up with the City of Stockton Request for Proposal process.

The Chair commented that the SJCoC Board's action was meant to facilitate, rather replace or supplant, the City of Stockton process.

Adam Cheshire forwarded the recommendation to the City of Stockton following the vote.

This minutes report of special action is submitted for approval by the SJCoC Board.

~ Jon Mendelson, Chair

PLACE HOLDER FOR DOCUMENT:

U.S. Department of Housing and Urban Development
Community Planning and Development
Notice of Funding Availability (NOFA) for the Fiscal Year (FY) 2019 Continuum of Care
Program Competition
FR-6300-N-25

Document available at: https://www.hud.gov/sites/dfiles/SPM/documents/CoC6300_25_82719.pdf