



Board of Directors Meeting

MINUTES

Date and Time: Thursday, May 9, 2019, 11:00AM - 1:00PM

Meeting Location: Housing Authority of the County of San Joaquin, 2575 Grand Canal Blvd., Stockton CA, 95207

Required Members: Adam Cheshire, Scott Carney, Lakshmi Dhanvanthari, MD., Sgt. Mike Kelly, Britton Kimball, Bill Mendelson, Jon Mendelson, Randy Pinnelli, PA., Peter Ragsdale, Jennifer Rowell

Absent: John Ledbetter

Minutes: Randy Pinnelli, PA

ITEM	DISCUSSION	ACTION	RESPONSIBLE
I. Call to Order			
	Meeting called to order 11:06		Jon Mendelson
II. Approval of Minutes			
	4/11/2019 meeting minutes reviewed	Approval: Motion: Adam , Second: Randy - unanimous	
III. Action Items			
IV. Discussion Items			
	<ul style="list-style-type: none"> Jon discussed attachments to agenda and the supplemental report regarding the LOI and PIT Count Report. Bill raised concerns that the planning grant needs an LOI, and that the LOI does not discuss unanticipated sources of funds for the 2019 CoC NOFA along the lines of the DV Bonus. Jon discussed the process to date for developing the rank tool and ran through the supplemental report he provided to the Board as an attachment. Peter asserted his desire that no applicants be included on the Ad Hoc Application Committee. Jon mentioned that this issue was discussed by the System Performance and Evaluation Committee as part of their deliberations 	<ul style="list-style-type: none"> Adam agreed to generate an LOI for the planning grant. An addendum to be sent out to the CoC clarifying the issue with unanticipated funds. Motion: Peter Second: Randy - unanimous Peter recommended adopting bullet points 1 and 5 of the Local Rank Tool Report (included with the agenda as Attachment 3). #1. <i>Approve the System Performance and Evaluation Committee as the lead entity to develop the Local Rank Tool for the FY2019 CoC NOFA Rank and Review process, and approve the Committee as the lead entity to</i> 	<ul style="list-style-type: none"> Adam Adam Jon

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	<p>regarding the development of the rank tool, and illustrated that point in confirming that two of the Committee members were required to recuse themselves from participation in the discussions.</p> <ul style="list-style-type: none"> • Randy expressed concern that the Board is continuing to be asked to move too quickly and vote on items outside of the regularly scheduled Board meetings without being given the proper opportunity to review and discuss those items. Randy indicated that e-mail discussions were accepted but voting was not. • Bill noted that there is no provision in the Charter which discusses Board business by e-mail. • Adam stated that while he felt it was important that the Board remain flexible in terms of accomplishing necessary work in a timely manner, there was no need to rush this process since there was probably sufficient time to follow up at the next Board meeting. • Bill reported on the HMIS manual revision process to date, and indicated that once the HUD TAs have provided additional feedback, the Data committee will move a final draft forward to the Board for approval. Item tabled until next Board meeting. • Bill reported on the process to submit data to HUD for the PIT and HIC. • Discussion group regarding the timeliness of the reporting, public messaging around the PIT, pros and cons of releasing data to the public with and without a narrative context, and ways to improve reporting for the next PIT. • Jon led a discussion about a decision making process to determine if there will be an unsheltered PIT in January 2020. A lengthy discussion about the pros and cons including benefits of publicizing data, increased public awareness, preparations needed, multiple other projects ongoing and concerns of not burning out volunteers to name a few. • Discussion on the need to approve San Joaquin County to 	<p><i>develop all future funding processes to which the SJCoC must provide input, including ESG, HEAP, CESH, and other funding sources directed to funding homeless relief projects. #5. Authorize the San Joaquin County Administrator for Homeless Initiatives to convene an ad-hoc Application Committee to use the Local Rank Tool and its corresponding instructions in ranking proposed projects for FY2019 CoC NOFA funds. Motion: Peter Second: Bill - unanimous.</i></p> <ul style="list-style-type: none"> • Decision to not conduct an unsheltered PIT Count in 2020. Motion: Randy, Second: Bill – unanimous <p>Next Meeting:</p>	

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	administer CESH funding. <ul style="list-style-type: none"> • Bill highlighted the need for the Board to provide a performance review of the Collaborative Applicant, and that the process should be defined. • Adam reminded Board members that they are required to participate in at least one Standing Committee. 	<ul style="list-style-type: none"> • San Joaquin County authorized to administer CESH. Motion: Bill, Second: Scott – unanimous 	
V. Standing Committees			
1. Coordinated Entry System 2. Data and HMIS 3. Education and Membership 4. Resource Development 5. System Performance and Evaluation 6. Strategic Planning	<ul style="list-style-type: none"> • No discussion or action • Noted above in Discussion Items • No discussion or action • No discussion or action • Noted above in Discussion Items • No discussion or action 	Next Meeting: 6/3/19 1:00-2:00P (<i>1st Monday of the month</i>) FRRRC 509 W. Weber Ave. #103 Next Meeting: 5/28/19 1:00-2:00P (<i>last Tuesday of the month</i>) 2431 W. March Lane #350 Next Meeting: 6/11/19 3:00-4:00P (<i>2nd Tuesday of the month</i>)2575 Grand Canal Blvd. Next Meeting: Next Meeting: Next Meeting: 6/4/19 3:00-4:00P (<i>1st Tuesday of the month</i>) 2575 Grand Canal Blvd.	
VI. Sub-committees			
	<ul style="list-style-type: none"> • Note: (from Governance Doc.) <i>“Strategic Planning Sub-committees may include Housing, Prevention, Law & Justice, and other sub-committees deemed necessary by this committee.”</i> 		
VIII. Additional Items	<i>(Not on the Agenda)</i>		
VIX. Adjourn			
	Meeting Adjourned at 12:57PM		
X. Next Meeting			
	Wednesday June 13, 2019 11:00AM – 1:00PM General Membership Meeting 6/27/29 9:00-10:30	San Joaquin County Housing Authority Offices, 2575 Grand Canal Boulevard, Stockton, CA 95207 Family Resource & Referral, 509 W. Weber Ave. #103	