

San Joaquin Continuum of Care  
Education/Membership Committee  
Minutes – June 11, 2019

Meeting called to order at 3:00 p.m. by Chair John Ledbetter.

Those in attendance:

Melissa Amos, Adam Cheshire, John Ledbetter, Amy Smith

New committee member, Debbie Rinaldo: Coordinator Community Health, St. Joseph Medical Center was welcomed.

Approved minutes of May 14, 2019

We continued the in-depth discussion from the May 14 meeting regarding the SJCoC website ([www.sanjoaquinCoC.org](http://www.sanjoaquinCoC.org)).

1. Adam presented a draft of Frequently Asked Questions (FAQ) on homelessness for committee review and input.
2. The homeless directory of services has been completed and posted on the website.
3. Melissa Amos presented informational draft on CoC membership page including the membership kit.
4. Homeless Management Information System (HMIS) was discussed with the aid of an email from Shelby Young (not in attendance). Committee members feel that the information collected from HMIS needs to be presented in a more user friendly manner.

Action:

1. Adam to get FAQ on SJCoC website by June 28, 2019.
2. Homeless directory of services posted on SJCoC.
3. Committee to forward additional thoughts to Melissa regarding membership page with continued discussion at next meeting.
4. Committee continue discussion on more user friendly graphics of the HMIS data using several other CoC's as models.
5. Adam is reaching out county wide to all sources of funding and programs for inclusion in the SJCoC website.

After discussion, committee cancelled the July 9, 2019 meeting so August 13, 2019 is the next regular meeting.

Meeting adjourned at 4:15 p.m.

Future meetings schedule:     August 13, 2019  
  September, 10, 2019  
  October 8, 2019  
  November 12, 2019  
  December 10, 2019

Submitted by:

John Ledbetter  
Chair; Education/Membership